

12 December 2023

John Luke

By email to: [fyi-request-24821-5b01b1d0@requests.fyi.org.nz](mailto:fyi-request-24821-5b01b1d0@requests.fyi.org.nz)

Dear Mr Luke

### OFFICIAL INFORMATION ACT REQUEST 2023/109

Thank you for your request for information dated 21 November 2023 on the Election Access Fund Panel asking for the following:

*“May I request the Election Access Fund Panel meeting minutes from establishment to now. Also, how many each members has been paid so far. Each member's current conflict of interest declaration.”*

In response to your request, we have included the following information:

- 1) Attached to this response, you will find eight meeting minutes for the Election Access Fund Applications panel meetings held between the first meeting on 2 November 2022 and the most recent meeting on 27 November 2023.
- 2) The table below reflects the payments made to each panel member of the two financial year periods up until 12 December 2023. In addition to the payments made to members for Panel meetings, a payment of \$57.96 for attendance at one Steering Committee meeting on 9 November 2022 was paid to panel member Jade Farrar.

Members	FY2022/23 Total	FY2023/24 Total	Total
Dianne Glenn (Chair)	\$ 1,105.40	\$ 466.45	\$ 1,571.85
Jade Farrar	\$ 637.56	\$ 347.76	\$ 985.32
Roberta Watene	\$ 453.60	\$ 151.20	\$ 604.80
Huhana Hickey	\$ 579.60	\$ -	\$ 579.60
	\$ 2,776.16	\$ 965.41	\$ 3,741.57

- 3) When the Election Access Fund panel was formed, conflicts of interest were considered as part of the selection process. The terms of reference for the Panel require any subsequent conflicts of interest to be declared at each meeting. This can be seen in the attached minutes. Panel members were responsible for declaring any perceived or real conflicts of interest, whether financial or non-financial, relating to any individual application or more generally. To date there have been no declarations. The conflict of interest risk regarding individual applicants is further reduced by using clear criteria for assessing applications, which are anonymised prior to sending to panel members.

In the interests of transparency, we release responses to Official Information Act requests every three months. We will publish this response with your personal details redacted.

You have the right under section 28(3) of the Act to make a complaint to the Ombudsman if you are not satisfied with the response to your request. Information about how to do this is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or by phoning 0800 802 602.

Yours sincerely



Leigh Deuchars

**Deputy Chief Executive, Strategy Governance & Development**