

Runsheet

Tuesday 25 July

9-10:30am

Zoom

<https://us02web.zoom.us/j/81938452605?pwd=WWRhbVVUN2NjdU9WYXVrN0o4Z2dNUT09>

Meeting ID: 819 3845 2605

Passcode: 214661

Telecommunications sector workshop

Tristan, Brendan, Ben, Paul, Anna to arrive at 08:55.

Paul and Anna to share as Zoom co-hosts.

Paul/Anna admit guests.

Time	Allocated timings	Item	Lead	Technology
		Opening Karakia	Paul	
09:00	5 mins	<p>WELCOME</p> <ul style="list-style-type: none"> • Introduce yourself. Welcome guests and thank them for taking their time to attend. • Mention the Rural Connectivity Study workshop and the value. • If people are attending that attended the Rural Connectivity Study workshop, make special acknowledgement of their contribution • Explain that the Commerce Commission wants all New Zealanders to be able to make confident choices to stay connected in ways that fit their situation, lifestyle, and business. • Our role is to drive the sector to be competitive and customer focused for the benefit of all New Zealanders and the economic wellbeing of our country. • Our goals for the AMR are to be relevant, revealing and responsive – Brendan will expand on this – but essentially, we see this report as an opportunity for us to have a more meaningful dialogue with the sector. This workshop is a first step in that approach. • Thank everyone for attending and reiterate that you will be very interested to hear how the workshop goes. 	Tristan	<p>PPT Slide 1 Workshop title</p> <p>Anna to add any latecomers who arrive</p>

09:05	7 mins	<p>INTRODUCTION</p> <p><u>Purpose</u></p> <ul style="list-style-type: none"> Outline the purpose of the session and what we hope to achieve. <p><u>Agenda</u></p> <ul style="list-style-type: none"> Describe the agenda to the audience and that we will seek their input to that discussion. Introduce Ben and Brendan as the subject matter experts who will lead the first half hour Invite people to add questions to Chat during the presentations, and that these will be answered following. Explain that if there are any questions we can't answer, including technical ones, we will get a response after and share answers by email with attendees following. Advise that the meeting is being recorded. Handover to Brendan D 	Paul	<p>PPT Slide 2: Purpose of the workshop Agenda</p> <p>Paul/Anna to time-keep</p>
09:12	15 minutes <ul style="list-style-type: none"> 5 mins 5 mins 5 mins 	<p>THE GENESIS OF THE REPORT</p> <ol style="list-style-type: none"> Development of the report Analysis and narratives Structure of the report 	Brendan	<p>PPT Slides 3-5</p> <p>Paul/Anna to time-keep</p>
		<p>Paul to ask for any questions/comments Transition to Ben</p>	Paul	
09:27	15 minutes <ul style="list-style-type: none"> 5 mins 5 mins 5 mins 	<p>INSIGHTS FROM THE REPORT</p> <ol style="list-style-type: none"> Rural connectivity – the cost and value of copper, the impact of satellite Urban connectivity – are people getting a good deal? Mobile connectivity – switching and trend towards post-paid but at what cost? 	Ben	<p>PPT Slides 6-8</p> <p>Paul/Anna to time-keep</p>
09:42	1 minutes	<p>DISCUSSION</p> <p><u>Thank you and house-rules for discussion</u></p> <ul style="list-style-type: none"> Acknowledge and thank Ben and Brendan for their presentations. Explain that we have three areas to cover – findings, usefulness, and the future. Explain the 'house-rules' around the discussion – Please turn on cameras. Will address any questions that have come through chat first. If you have a question or observation, raise hand; state whether you have a question or observation; if it is a question, is there someone in particular that would you like to address it to? Anything we can't answer in this forum, we will seek to do so later and share answers with participants by email. Address any questions that have come via chat. 	Paul	<p>PPT: Slide 9 Discussion</p> <p>Paul to stop sharing PPT</p>

09:43	15 minutes	<p>FINDINGS</p> <ul style="list-style-type: none"> • Were there any surprises with the findings? • What areas concern you the most? • What do you think we need to watch for? 	Paul	<p>Anna to add discussion questions to the chat</p> <p>Paul/Anna to time-keep</p>
09:58	15 minutes	<p>REPORT STRUCTURE</p> <ul style="list-style-type: none"> • What worked with the format? • How will you use it? • How could we make it more useful in terms of presentation and content? 	Paul	<p>Anna to add discussion questions to the chat</p> <p>Paul/Anna to time-keep</p>
10:13	15 minutes	<p>NARRATIVE</p> <ul style="list-style-type: none"> • What areas would you like the Commission to report on, in the future? • What data is available that would help to provide the insight required? • Is there anything else you would like to comment on? 	Paul	<p>Anna to add discussion questions to the chat</p> <p>Paul/Anna to time-keep</p>
10:28	2 minutes	<p>CLOSE AND ACKNOWLEDGE</p> <p><u>Summarise</u></p> <ul style="list-style-type: none"> • Briefly summarise the discussion that has taken place. • Advise people that if they have further questions or would like to provide feedback to contact Ben or Brendan. • If you would like to provide email feedback about the report, you have until Friday to do so at <<email address>>. • Advise that we will circulate the presentation and our responses to any unanswered questions. 	Paul	
		<p>Closing karakia</p>	Paul	

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