

# NAENAE COLLEGE BOARD OF TRUSTEES

## Minutes of the Board of Trustees Meeting

Thursday 25 August 2022 at 1830 hrs

Meeting Room Naenae College

**Present:** Rome Vailini (Chair), Andy Soper (Deputy Chair), Tafaoimalo Loudeen Parsons (Parent Representative), Karen Shepherd (Parent Representative), Trudy Stead (Co-opted member), Eric Parker (Student Representative), Devon Turi (Staff Representative)

**Apologies:** Tia Turahui (Co-opted member), Sarah-Jane McCosh (Parent Representative), Nic Richards (Principal)

**In attendance:** Helen Hepburn (Secretary)

### **Karen– karakia for opening and closing of meeting**

Welcome from Rome.

Rome thanked all the Board members for their commitment and Mahi to the Board, as this will be the last Board meeting for some, as the new Board will be voted on for the September meeting. He thanked Andy and S-J for their long service to the Board of Trustees.

### **Strategic Focus – Goal 3**

**3a.** A community engagement plan is developed and introduced Te Whānau Tahī values are evidenced through the culture and practices of the school.

This is an ongoing function of the Board. With new members coming on to the Board, they will bring a new prospective and the voice of the community will come through. There was mention that there was a gape in the Board for Mana Whenua, perhaps a member of Mana Whenua can be co-opted onto the Board – this can be a decision for the New Board. Mana Whenua choose who they want to be on the Board. To initially get some interest perhaps send out newsletters or minute of meetings.

### **Student Representative Report – Eric Parker**

Report taken as read

Whānau Assemblies run byt Students and Mentors this week

Formal was excellent

Microwaves – safety instructions to be provided fro each classroom

**Motion:** that the student report be accepted

**E Parker/K Shepherd**

**Carried**

### **Staff Representative Report – Devon Turi**

Report taken as read

Decisions by the government to issue learning credits will take a bit of stress of teachers and students, it will be easier for students to obtain NCEA:

Level 1 – 10 Credits

Level 2 – 8 Credits

Level 3 – 8 Credits.

Senior formal was one of the better ones in years – ii was very festive – the formal committee outdid themselves.

Thank you to the Board members who are leaving - Thank you from all the staff.

**Motion:** that the staff representative report be accepted  
**D Turi/R Vailini**  
**Carried**

### **Principal's Report**

Report taken as read

We have had 8 nominations for the new Board, will have to go to election.

Counsellor is getting snowed under at the moment, covering 2 jobs. Maybe we can offer Challenge 2000 some extra hours to help out, or employ an interim Social Worker – 12 months fixed term.

Recommendation – discussion required around appointing a Social Worker.

Social workers will be graduating in September, maybe this is a good time to look at this.

Principal has organised a “welcome to the New Board Members, Farewell to those Board members leaving us” get together on 17 September.

**Motion:** that the principals report be accepted  
**R Vailini/ A Soper**  
**Carried**

### **Sub-Committee Reports**

#### **Resource meeting**

Report taken as read.

Recommendations to the board for purchasing 33 chromebooks to replace chromebooks purchased in 2018.

**Move:** that the board approve capital expenditure for \$9620.00 for replacement Chromebooks  
**A Soper/L Parsons**  
**Carried**

Recommendation to the board for upgrading the extraction modifications to the Tec Block

**Move:** that the board approve capital expenditure for \$14900 for the upgrade of extraction modifications to the Tech Block  
**A Soper/K Shepherd**  
**Carried**

**Motion:** that the Resource Committee report be accepted  
**A Soper/K Shepherd**  
**Carried**

#### **Marae meeting**

Report taken as read

**Motion:** that the Marae report be accepted.  
**D Turi/L Parsons**  
**Carried**

### **Minutes of meeting held 28 July 2022**

**Motion:** that the board approves the previous minutes  
**R Vailini/T Stead**  
**Carried**

MEETING	ACTIONS REGISTER	Responsible/ Actioned (√)	Due
23 Sept	Strengthening Student Engagement – report back in January	S-J	March 2022
24 June	Draft letter for MOE re: inequities in property funding	Karen	Ongoing
25 Feb	To draw up appealing strategy document for the website. Organised to meet in the holidays.	Rome/SJ	Ongoing
25 Feb	School Docs - Andy will send a message to members to flag documents which come up for review.	Andy	On going
13 April	Talk to local Iwi regarding the Community Committee	Tia	May 2022
23 June	See what feedback we have from the Māori success evening regarding how we can get students to school	Devon	
23 June	Engage wellbeing committee active with all material provided.	Loudeen	
23 June	Crisis Management plan – review underway – update terminology.	Nic	
25 Aug	Recommend co-opting a Board member from Mana Whenua	Loudeen	

Meeting closed 1936 hrs

Signature \_\_\_\_\_ Date \_\_\_\_\_

## 2022 MEETING DATES

### Confirmed dates for Resource Meeting (Mondays)

17 January No meeting held	<b>14 February</b>	7 March	4 April	16 May	13 June
4 July	15 August	12 September	17 October	14 November	

### Confirmed dates for BOT Meeting (Thursdays)

27 January/ 3 February	<b>24 Feb</b>	17 March	14 April	26 May	23 June
28 July	25 August	New Board 29 September	27 October	24 November	

### Karakia Roster

27 January/ 3 February	<b>24 Feb</b>	17 March <b>S-J</b>	14 April <b>Rome</b>	26 May <b>Andy</b> <b>Loudeen</b>	23 June <b>Loudeen</b> <b>Andy</b>
28 July <b>Tia</b>	25 August <b>Karen</b>	New Baord 29 September <b>Devon</b>	27 October	24 November	

Please note that meetings in the months of March, April and July have been adapted to allow for school holidays and public holidays and fitting in a BOT meeting before the April holidays.