

NAENAE COLLEGE BOARD OF TRUSTEES

Minutes of the Board of Trustees Meeting held in the Wharekai on Thursday 24 February at 1830

Present: Sarah-Jane McCosh (Chair), Nic Richards (Principal), Andy Soper (Deputy Chair) Tafaoimalo Loudeen Parsons, Tia Turahui, (Co-opted member) Trudy Stead (Co-opted member) and Rome Vailini (Parent Representative), Eric Parker (Student Representative) and Devon Turi (Staff Representative)

Apologies: Karen Shepherd

In attendance: Helen Hepburn (Secretary)

Tia – karakia for opening and closing of meeting

SJ welcomed everyone to the meeting

Election of Board Chair of presiding members

Sarah-Jane is stepping down from Board Chair. Rome was nominated

Motion: Rome Vailini to be Chair
SJ McCosh/N Richards
Carried

Strategic Focus

A Wellbeing initiative was presented to the Board by Loudeen, after some discussion it was decided the Board would work on a Strategy for this.

Motion: The Board resolves to work on a strategy to address the wellbeing issues in the school
L Parsons/N Richards
Carried

Student Representative Report – Eric Parker

Discussions we have regarding the ventilation in the classrooms and whether air conditioning units would assist. The subject of classrooms overheating in the winter, due to the inability to turn down the radiators.

Motion: that the student report be accepted
E Parker/R Vailini
Carried

Staff Representative Report – Devon Turi

Discussion was held regarding the wellbeing of staff, a suggest was made to get a coffee machine in the staff room.

Helen and Nic to get quote for a coffee machine.

Motion: that the board fund a coffee machine for the staffroom
N Richards/D Turi
Carried

Principal's Report

NCEA Data was discussed as part of the principal's report.

In addition to the principal's reports, Nic advised that he had suspended 2 students for vandalising the toilets, both students are new to the school, but not in year 9.

Motion: that the principals report be accepted
N Richards/R Vailini
Carried

Sub-Committee Reports

Resource meeting

A discussion was had regarding capital expenditure for 2022. Capital expenditure is for items over \$1000.00.

There was a recommendation to the Board to approve \$50K for capital expenditure for 2022.

Motion: that the board approve capital expenditure of \$50K

N Richards/SJ McCosh

Carried

Motion: that the Resource Committee report be accepted

N Richards/SJ McCosh

Carried

Marae Minutes

Marae minutes were tabled

Motion: that the Marae Committee report be accepted.

T Turahui/D Turi

General Business

Andy discussed an email he received from the Chamber of Commerce regarding engaging school in work experience. Andy to circulate email to BOT members and Nic to provide Andy with Kelly Sheridan's (HOD of Careers) email address.

Nic can confirm that anyone employed by Naenae College (staff/contractors) receives the living wage.

Minutes of meeting held 27 January 2022

SJ asked to amend the minutes relating to Destiny Church, the first paragraph to be removed.

Motion: that the board approves the previous minutes with amendments

R Vailini/T Stead

Carried

MEETING	ACTIONS REGISTER	Responsible/ Actioned (✓)	Due
25 Nov	To assist with the enhancement of school corridors.	Rome	Ongoing
23 Sept	Strengthening Student Engagement – report back in January	S-J	March 2022
24 June	Draft letter for MOE re: inequities in property funding	Karen	Ongoing
25 Feb	To draw up appealing strategy document for the website. Organised to meet in the holidays.	Rome/SJ	Ongoing
25 Feb	School Docs - Andy will send a message to members to flag documents which come up for review.	Andy	On going

Rome, on behalf of the board, thanked SJ for her leadership and wisdom over the last 3 years.

Meeting closed 2055

Signature _____ Date _____

2022 MEETING DATES

Confirmed dates for Resource Meeting (Mondays)

17 January No meeting held	14 February	7 March	4 April	16 May	13 June
4 July	15 August	12 September	17 October	14 November	

Confirmed dates for BOT Meeting (Thursdays)

27 January/ 3 February	24 Feb	17 March	14 April	26 May	23 June
28 July	25 August	22 September	27 October	24 November	

Please note that meetings in the months of March, April and July have been adapted to allow for school holidays and public holidays and fitting in a BOT meeting before the April holidays.