

23 November 2023

John Luke

By Email: [fyi-request-24575-a9f10807@requests.fyi.org.nz](mailto:fyi-request-24575-a9f10807@requests.fyi.org.nz)

Tēnā koe John,

**Subject: Official Information Act request – Independent Member – Risk, Assurance, and Finance Committee.**

I refer to your official information request dated 29th October for:

*"Please provide job description and pay rate for the independent member of risk and assurance committee. Also, please kindly provide the name of current member and their term of appointment. Besides the IOD website, what other channels you have used to call for public nomination?"*

In your request you also ask several specific questions regarding the Independent Member Expression of Interest for Mana Mokopuna – Children and Young Person's Commission (Mana Mokopuna) Risk, Assurance and Finance Committee (RAF).

These questions and requests comprise:

1. A copy of the job description
2. The pay rate for the independent member
3. The name of the current incumbent and the term of their appointment
4. Besides the IOD website, what other channels have used been to call for public nomination?

As you may be aware, Mana Mokopuna was established in July 2023. As part of the establishment of the new Commission, new governance arrangements have also been established. The RAF Committee is a new committee within those arrangements.

An Independent Member to support the advisory capacity of this committee to the Board of Mana Mokopuna has been an early decision taken by the Board to provide external and independent advice on matters before the committee. Because this is a newly established role there is no current incumbent.

The specific job description, tenure and pay rate (fees) have yet to be finalised and will depend heavily on the successful candidate's skills, qualifications, and experiences. The fees assessment has been agreed with the Ministry of Social Development, which is the agency responsible for monitoring the Commission. The fees assessment is provisionally scored at level 19/20 within Group 4 of the Cabinet Fees Framework. A link to the Cabinet Fees Framework Information is:

<https://www.publicservice.govt.nz/guidance/interpreting-and-implementing-the-cabinet-fees-framework/>

By way of clarification, this role was not progressed by public nomination but by an individual expression of interest recruitment. Recruitment is still being processed.

Apart from the Institute of Directors, the call for an expression of interest advertisement for this newly established role was provided to the following organisations and agencies for publication or sharing at their discretion:

- Manatū Wāhine - Ministry for Women
- Whaikaha – Ministry of Disabled People
- Te Tari Mātāwaka - Ministry for Ethnic Communities
- Ministry for Pacific Peoples – te Manatū mō ngā Iwi o te Moana-nui-ā-Kiwa
- Te Puni Kokiri – Ministry of Māori Development

I also note that on 21 November you sent a follow up enquiry, specifically:

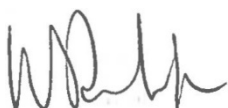
*"I noted independent member- risk, assurance committee has been closed. May I ask how many applications you have received from the public and how many you have received from other nominating agencies such as TPK or Ministry of women etc."*

We can confirm that the Secretariat has received 35 applications for the role of Independent Member – Risk, Assurance, and Finance Committee. There are no 'nominating agencies', noting that this is an individual expression of interest recruitment process.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact us via email at [children@manamokopuna.org.nz](mailto:children@manamokopuna.org.nz).

Ngā mihi,



Wendy Lambert

Executive Director

Mana Mokopuna | Children and Young People's Commission

0800 224 4531 | [manamokopuna.org.nz](http://manamokopuna.org.nz)