



**Te Pūkenga**

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23 November 2023

R Moisley

By email: [fyi-request-24559-2aec1335@requests.fyi.org.nz](mailto:fyi-request-24559-2aec1335@requests.fyi.org.nz)

Tēnā koe R Moisley

### **Request under the Official Information Act 1982**

Thank you for your email of 27 October 2023, requesting the following information from Te Pūkenga – New Zealand Institute of Skills and Technology (Te Pūkenga):

*I am requesting a breakdown of the 1-1-2021 to 27-10-2023 professional development budget used by each staff member who report or sit in teams under the under the [sic] reporting lines of the Pouārahi Māori, TeUrikore Biddle, shown by :-*

*Staff member name*

*Amount used*

*Who the fund was paid to*

*Date of payment*

This letter provides a formal decision on your request under the Official Information Act 1982 (OIA).

### **Background**

The following business units fall under the reporting lines of the Pouārahi (Executive Director Māori, Quality and Academic) of the Wintec business division of Te Pūkenga:

- Product Development
- Māori Pacific Trade Training
- Māori Achievement Unit
- Oire Pacific
- Te Kete Manaaki (Manaaki Pūkenga, Te Niho and Manaaki Ākongā)
- Quality Assurance Unit
- Regional Delivery

Each manager of these business units is allocated a professional development budget for their kaimahi (staff), and each kaimahi has a set number of professional development paid leave days (depending on their employment agreement) from within the salary budget.

Professional development is agreed individually between the manager and kaimahi, and recorded in annually drafted professional development and performance appraisal plans. These plans are similar to those used by most public sector and many private sector agencies.

### The decision

We have decided to withhold all individual details of kaimahi from the business units above and their professional development, under section 9(2)(a) of the OIA, *to protect the privacy of natural persons*. We do not believe the need to withhold this information is outweighed by the public interest in its release.

However, we consider there is public interest in the professional development of kaimahi at Te Pūkenga and the cost of that development. Therefore, we provide you the following details to satisfy the public interest in this information.

### Total kaimahi professional development for teams reporting into the Pouārahi

The three tables below list spend to providers, attributed to “Staff Development” within our finance records for the teams listed above, during the period 1 January 2021 to 27 October 2023.

#### Calendar year 2021

Supplier	Spend	Date
Nelson Marlborough Institute of Technology	\$106.09	3/02/2021
Nelson Marlborough Institute of Technology	\$106.09	24/02/2021
Practical Training Solutions	\$1,300.00	13/04/2021
Massey University	\$25.00	14/05/2021
TwoBlackLabs (2@\$1,047.50)	\$2,095.00	17/05/2021
University of Canterbury	\$3,086.96	3/08/2021
<b>Total</b>	<b>\$6,719.14</b>	

#### Calendar year 2022

Supplier	Spend	Date
Auckland Arts Festival – Truth Spoken Truth Heard (2@\$23.90)	\$47.80	30/04/2022
Community Waikato	\$43.48	4/05/2022
Pikitua Enterprises	\$853.98	28/08/2022
Life Unlimited Charitable Trust	\$4,560.00	14/10/2022
Leishman Associates	\$432.67	26/10/2022
<b>Total</b>	<b>\$5,937.93</b>	

#### Calendar year 2023

Supplier or description	Spend	Date
Work-Integrated Conference Tickets	\$826.20	30/04/2023
Practical Training Solutions	\$1,400.00	30/06/2023
Enrolment in Microsoft Exam	\$117.15	7/08/2023
<b>Total (to 27 October)</b>	<b>\$2,343.35</b>	

It is important to be aware that professional development and associated costs come in many forms with costs offset in varied ways, which may not all be captured in the costs above. Examples may include where a kaimahi is granted fee concessions meaning attendance on a Wintec course is free of charge; or where kaimahi are paid professional development leave whilst attending a course.

We also have numerous internal professional development courses available to kaimahi that can be either compulsory or recommended, depending on their role. These courses do not involve a cost per attendee and hundreds are completed every year, often online through our kaimahi training portal.

You have the right to make a complaint to the Ombudsman under section 28(3) of the OIA if you are not happy with this response. Information about how to do this is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or by calling 0800 802 602.

Ngā mihi

A handwritten signature in black ink, appearing to read 'P. Winder', followed by a horizontal line extending to the right.

Peter Winder  
**Tumuaki** | Chief Executive