

Practical driving assessment

Candidates must hold a minimum of a New Zealand Class 2L driver licence and comply with legislative and Waka Kotahi requirements.

The candidate completes the practical driving assessment, which must be at least 40 minutes long and cover at least 20 kilometres.

Driver logbook entries

The candidate completes driver logbook entries based on the practical assessment.

A logbook page for the candidate is at the end of this assessment.

3. Assessment cover page

Assessors are to complete the assessment cover page form for each candidate, ensuring that the candidate completes their section of the form. A copy of this form must be retained by the assessor.

ASSESSMENT CONDITIONS

Knowledge assessment	<ul style="list-style-type: none">▪ This activity must be completed prior to the practical assessment.▪ The theory questions are a closed book assessment. Candidates are not allowed to refer to the study guide or other documents during this assessment.
Practical assessment: vehicle requirements	<p>The motor vehicle used for the assessment of Class 2 courses must meet the following specifications:</p> <ul style="list-style-type: none">▪ It must be a vehicle for which a Class 2 driver licence is required.▪ It must contain a load that:<ul style="list-style-type: none">– is evenly distributed and secured in accordance with The Official NZ Truck Loading Code, and– is at least 50% of the vehicle's permitted payload.¹▪ The weight of the vehicle and its load must be more than 6,000 kg at the time of the assessment.▪ A Class 2 vehicle combination, as defined in Schedule 3 of the Land Transport (Driver Licensing) Rule 1999 shall only be used for assessment if:<ul style="list-style-type: none">– the 'prime mover' on its own, is a vehicle that requires a Class 2 licence to drive, and– each load deck² within the combination contains a load that is evenly distributed and secured in accordance with The Official NZ Truck Loading Code, and– each of the load decks is loaded to at least 50% of its permitted payload,¹ and– the weight of the combination is more than 6,000 kg at the time of the assessment.▪ The vehicle, or combination, must be one that:<ul style="list-style-type: none">– provides a realistic driving task, representative of a vehicle that requires a Class 2 driver licence, and– enables the candidate to be assessed against all evidence requirements of Unit Standard 17574. <p>Notes:</p> <ol style="list-style-type: none">1. <i>Payload</i> is calculated as: the lesser of the RUC max or GVM (as per the Certificate of Loading) minus the tare weight of the vehicle.2. <i>Load deck</i> is defined as: an area where a load can be placed on or within.

<p>Practical assessment: vehicle requirements (continued)</p>	<p>Alternative vehicle requirements</p> <ul style="list-style-type: none"> ▪ A large passenger service vehicle shall only be used: <ul style="list-style-type: none"> – if it requires a Class 2 licence to drive, and – it has approved seating for more than 20 people (ie the driver plus at least 20 passengers). ▪ A motor home may only be used for assessment where: <ul style="list-style-type: none"> – it requires a Class 2 licence to drive, and – it has not been supplied by the course provider. <p>Note: For the purpose of this assessment and in accordance with Land Transport Rule: Traffic Control Devices 2004 (Rule 54002), a <i>motor home</i> means a motor vehicle that is permanently fitted out for accommodation by the inclusion of sleeping and cooking facilities and must have more than half of the vehicle floor area (including the floor area of both tractor and trailer if a combination vehicle) fitted out for accommodation.</p> <p>Excluded vehicles</p> <p>The following vehicles are excluded from use for Waka Kotahi approved driver licensing courses:</p> <ul style="list-style-type: none"> ▪ A tractor unit that has a fifth wheel (or similar) coupling and is not designed to carry goods without towing a trailer. ▪ Tractors (agricultural or otherwise) and special-type vehicles as defined in the Land Transport (Driver Licensing) Rule 1999.
<p>Pre-use walk-around inspection</p>	<ul style="list-style-type: none"> ▪ This activity must be completed prior to the practical driving assessment. ▪ The relevant checklist form (either truck or bus) must be completed by the assessor.
<p>Practical driving assessment</p>	<p>The practical driving assessment must be:</p> <ul style="list-style-type: none"> ▪ at least 40 minutes in duration ▪ carried out over a distance of at least 20 kilometres ▪ undertaken on urban roads, rural roads and a motorway or highway. <p>The drive must include:</p> <ul style="list-style-type: none"> ▪ different traffic and road conditions ▪ manoeuvring in reverse ▪ parking ▪ shutdown of the vehicle ▪ securing the vehicle. <p>If a heavy passenger service vehicle is being used for the assessment, the candidate is not required to check that the load is secure.</p>
<p>Driver logbook entries</p>	<p>A general use logbook page is provided at the back of this assessment.</p> <p>Whether the candidate is required by law to complete a logbook during the assessment drive or not, they must complete this logbook page, which must be attached as evidence.</p>
<p>Assessment cover page</p>	<p>Assessors are to complete the assessment cover page form for each candidate, ensuring that the candidate completes their section of the form.</p>

TRUCK PRE-USE WALK-AROUND CHECKLIST

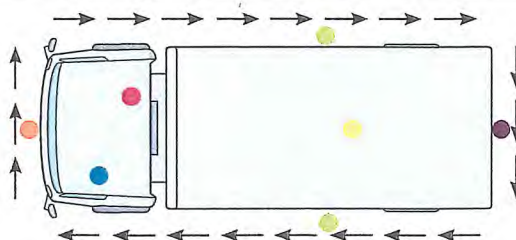
Assessor to complete. Provide the candidate with a blank copy of this page to use as a reference.

The candidate is required to carry out a pre-use walk-around inspection of a rigid vehicle to ensure it is roadworthy and meets legal requirements, and that its systems and equipment are in good working order and safe to operate. They must explain what they are checking and what they are looking for as they conduct the inspection.

Assessor instructions

- Write a tick (✓) in the boxes next to items that the candidate identifies as compliant or operating correctly.
- Write a cross (✗) in the boxes next to items that the candidate identifies as non-compliant or not operating correctly.
- Write 'NA' in the boxes next to items that do not apply to the vehicle.
- Comment on the candidate's overall performance in the 'Assessor comments' box on the next page.

<p>● Inside the cab</p> <ul style="list-style-type: none"> <input type="checkbox"/> Park brake on <input type="checkbox"/> Gear shift in neutral <input type="checkbox"/> Glass and mirrors <input type="checkbox"/> Warning devices <input type="checkbox"/> Oil pressure <input type="checkbox"/> Gauges <input type="checkbox"/> Horn <input type="checkbox"/> Wipers <input type="checkbox"/> Sun visor 	<p>● Under the bonnet</p> <ul style="list-style-type: none"> <input type="checkbox"/> Engine oil <input type="checkbox"/> Power steering fluid <input type="checkbox"/> Coolant <input type="checkbox"/> Hoses <input type="checkbox"/> Belts <input type="checkbox"/> No leaks <input type="checkbox"/> Windscreen washer fluid 	<p>● Front</p> <ul style="list-style-type: none"> <input type="checkbox"/> Headlights <input type="checkbox"/> Indicators <input type="checkbox"/> Windscreen <input type="checkbox"/> Certificate of Fitness <input type="checkbox"/> Certificate of Loading <input type="checkbox"/> Road User Licence <input type="checkbox"/> Vehicle Licence <input type="checkbox"/> TSL Label
<p>● Sides</p> <ul style="list-style-type: none"> <input type="checkbox"/> Tyres <input type="checkbox"/> Wheels <input type="checkbox"/> Suspension <input type="checkbox"/> Air tanks <input type="checkbox"/> Fuel tanks <input type="checkbox"/> Corrosion <input type="checkbox"/> Exhaust <input type="checkbox"/> Chassis <input type="checkbox"/> Load anchorage <input type="checkbox"/> Marker lights <input type="checkbox"/> Driveline <input type="checkbox"/> Mudguards <input type="checkbox"/> Batteries <input type="checkbox"/> Doors 	<p>● Rear</p> <ul style="list-style-type: none"> <input type="checkbox"/> Marker lights <input type="checkbox"/> Tail lights <input type="checkbox"/> Stop lights <input type="checkbox"/> Reflectors <input type="checkbox"/> Indicators <p>● Load</p> <ul style="list-style-type: none"> <input type="checkbox"/> Load is secure <input type="checkbox"/> Load is within legal weight and dimensions 	<p>● Function checks (after moving off)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Steering <input type="checkbox"/> Seat belts (checked and fastened) <input type="checkbox"/> Brake <input type="checkbox"/> Clutch <input type="checkbox"/> Transmission <input type="checkbox"/> Noise



BUS PRE-USE WALK-AROUND CHECKLIST

Assessor to complete. Provide the candidate with a blank copy of this page to use as a reference.

The candidate is required to carry out a pre-use walk-around inspection of a rigid vehicle to ensure it is roadworthy and meets legal requirements, and that its systems and equipment are in good working order and safe to operate. They must explain what they are checking and what they are looking for as they conduct the inspection.

Assessor instructions

- Write a tick (✓) in the boxes next to items that the candidate identifies as compliant or operating correctly.
- Write a cross (✗) in the boxes next to items that the candidate identifies as non-compliant or not operating correctly.
- Write 'NA' in the boxes next to items that do not apply to the vehicle.
- Comment on the candidate's overall performance in the 'Assessor comments' box on the next page.

<p>● Inside the vehicle</p> <ul style="list-style-type: none"> <input type="checkbox"/> Park brake on <input type="checkbox"/> Gear shift in neutral <input type="checkbox"/> Glass and mirrors <input type="checkbox"/> Warning devices <input type="checkbox"/> Oil pressure <input type="checkbox"/> Gauges <input type="checkbox"/> Horn <input type="checkbox"/> Wipers <input type="checkbox"/> Sun visor 	<p>● Under the bonnet</p> <ul style="list-style-type: none"> <input type="checkbox"/> Engine oil <input type="checkbox"/> Power steering fluid <input type="checkbox"/> Coolant <input type="checkbox"/> Hoses <input type="checkbox"/> Belts <input type="checkbox"/> No leaks <input type="checkbox"/> Windscreen washer fluid 	<p>● Front</p> <ul style="list-style-type: none"> <input type="checkbox"/> Headlights <input type="checkbox"/> Indicators <input type="checkbox"/> Windscreen <input type="checkbox"/> Certificate of Fitness <input type="checkbox"/> Certificate of Loading <input type="checkbox"/> Road User Licence <input type="checkbox"/> Vehicle Licence <input type="checkbox"/> TSL Label
<p>● Sides</p> <ul style="list-style-type: none"> <input type="checkbox"/> Tyres <input type="checkbox"/> Wheels <input type="checkbox"/> Corrosion <input type="checkbox"/> Exhaust <input type="checkbox"/> Mudguards <input type="checkbox"/> Doors 	<p>● Rear</p> <ul style="list-style-type: none"> <input type="checkbox"/> Marker lights <input type="checkbox"/> Tail lights <input type="checkbox"/> Stop lights <input type="checkbox"/> Reflectors <input type="checkbox"/> Indicators 	<p>● Function checks (after moving off)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Steering <input type="checkbox"/> Seat belts (checked and fastened) <input type="checkbox"/> Brake <input type="checkbox"/> Clutch <input type="checkbox"/> Transmission <input type="checkbox"/> Noise

PRACTICAL DRIVING ASSESSMENT

During the practical driving assessment, the assessor is to complete this checklist by inserting the appropriate judgement: Achieved (A), Not Yet Achieved (NYA) or Not Applicable (NA). The assessor is also to record comments about the candidate's performance at the end of the checklist.

Note: The assessor may use the alternative checklist that follows this one during the drive, but must transfer the results to this checklist.

Item no.	Skill	Standard	Judgement: A / NYA / NA
(1)	Gauges	Monitors gauges.	
(2)	Scanning and mirror use including load check/ monitoring	Aims high and regularly scans using all mirrors.	
(3)	Indicators	Signals all manoeuvres (at least 3 seconds).	
(4)	Braking	Anticipates need and brakes smoothly.	
(5)	Auxiliary brake use	(a) Observes all compulsory signs and requests relating to auxiliary brake use.	
		(b) Uses auxiliary brakes in correct RPM range.	
		(c) Auxiliary brake use does not adversely affect driving performance.	
		(d) Auxiliary brake use reflects road and vehicle conditions.	
(6)	Clutch use	Uses as specified in the manufacturer's instructions.	
(7)	Gear selection	Appropriate gear is selected and changes are smooth.	
(8)	Progressive shifting	Correct RPM range during upshifts.	
(9)	Skip shifts (where appropriate)	Skips gear changes when appropriate without labouring engine.	
(10)	Engine torque and RPM range	Operates engine within correct RPM range.	
(11)	Vehicle control	Acceleration/braking is balanced and controlled.	
(12)	Steering	Steering is smooth and progressive with two-handed steering maintained, and results in appropriate direction and road position.	
(13)	Headlights/ indicators/horn	Uses appropriately and according to law.	

Item no.	Skill	Standard	Judgement: A / NYA / NA
(14)	Progress maintained	Maintains steady road speed that is appropriate to conditions.	
(15)	Hazard identification	(a) Anticipates and responds to hazards.	
		(b) Avoids contact with objects on both sides and above.	
(16)	Appropriate speed	Speed is adjusted to suit conditions and posted speeds.	
(17)	Appropriate following distance	Two- and four-second rules applied appropriately and consistently.	
(18)	Stopping distance	Safety margin maintained behind vehicle in front.	
(19)	Road rules	Complies with:	
		(a) Signs	
		(b) Speed limits	
		(c) Road rules.	
(20)	Cornering	(a) Observes cornering advisory speed signs.	
		(b) Sets speed before corner.	
		(c) Maintains smooth transition through corners and turns.	
		(d) Applies correct cornering line.	
(21)	Overtaking	Plans for passing and passes safely with adequate clear road ahead (12-second rule).	
(22)	Lane use	Keeps to lane, stays left in multiple lanes (where possible).	
(23)	Left turns	Plans turn (e.g. using system of vehicle control), scans right and left.	
(24)	Right turns	Plans turn (e.g. using system of vehicle control), scans right and left.	
(25)	Roundabout	(a) Correct positioning.	
		(b) Appropriate speed and gears.	
		(c) Uses indicators appropriately.	

Item no.	Skill	Standard	Judgement: A / NYA / NA
(26)	Straight line reversing	(a) Checks for hazards.	
		(b) Asks for assistance if necessary.	
		(c) Selects appropriate gear.	
		(d) Positions and reverses with care.	
		(e) Completes manoeuvre within boundaries determined by assessor.	
(27)	90-degree turn reversing	(a) Checks for hazards.	
		(b) Asks for assistance if necessary.	
		(c) Selects appropriate gear.	
		(d) Positions and reverses with care.	
		(e) Successfully completes turn within three attempts.	
		(f) Completes manoeuvre within boundaries determined by assessor.	
(28)	Ascending hills	(a) Plans ahead.	
		(b) Appropriate gear selection and timing of changes.	
		(c) Consideration for other traffic.	
(29)	Descending hills	(a) Plans ahead.	
		(b) Appropriate gear selection before commencement of descent.	
		(c) Appropriate use of footbrake, auxiliary brakes and engine speed.	
		(d) Vehicle under control at all times.	
		(e) Consideration for other traffic.	
(30)	Responding to visual cues from other drivers	Driver responses to actions of other road users indicate an appreciation of visual cues.	
(31)	Driver courtesy	Sets a good example as a professional driver; non-aggressive.	
(32)	Parking, shut down and securing of vehicle	(a) Parking meets all legal requirements.	
		(b) Shut down completed in accordance with industry best practice.	
		(c) Vehicle is secured.	

Alternative checklist – assessors may use this during the drive but results must be transferred to checklist on previous pages.

		Obeyed traffic regulations					Used safe driving techniques					Vehicle control				
		Observed the speed limits	Observed the road rules	Vehicle positioned correctly on the road	Safe and courteous when driving the vehicle	Applied two- and four-second rule appropriately	Applied signals appropriately	Used 12-second search technique for identifying hazards	Used rear-view mirrors appropriately	Road speed suited traffic and conditions	Efficient engine speed maintained with correct gear selection	Drove without undue stress on vehicle or load	Acceleration is smooth and appropriate	Deceleration and braking are smooth and appropriate	Steering – correct hand positioning and smooth movements	
MOVING															MOVING	
IN															IN	
Comment															Comment	
ON															ON	
Comment															Comment	
WITH															WITH	
Comment															Comment	
THRU															THRU	
Comment															Comment	
PAST															PAST	
Comment															Comment	
BACK															BACK	
Comment															Comment	
OUT															OUT	
Comment															Comment	

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