

## Message

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**From:** Trish Cleland [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=9798E1D3772F4C98B0CF0F488BABA042-DD8E2841-B5]  
**Sent:** 12/05/2023 1:54:30 p.m.  
**To:** Jordan Hamilton [Jordan.Hamilton@comcom.govt.nz]  
**CC:** Kate Robinson [Kate.Robinson2@comcom.govt.nz]  
**Subject:** RE: INFORM & ACTION: RCS Dataset Definition  
**Attachments:** Output Description - Dataset Definition (4684426.1).doc.nrl; RCS Data Sets - Criteria (4682552.2).xlsx.nrl

Thanks Jordan this is definitely shaping up to something much more digestible 😊. Will catch-up when you are back. I've incorporated your attachment into the original version and added a few tabs. Ben is reviewing a (retrospective) output description for this, to get everyone on the same page. There are still some things to clarify – different aspects of the data, at a more detailed level. Magdalena may be able to help with how this is represented more effectively in excel. Anyway, the output description also attached for your reference. We are not far off from being able to share this with the whole team for their views.

Ngā mihi nui,  
Trish

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**From:** Jordan Hamilton <Jordan.Hamilton@comcom.govt.nz>  
**Sent:** Thursday, 11 May 2023 3:20 pm  
**To:** Trish Cleland <Trish.Cleland2@comcom.govt.nz>  
**Cc:** Kate Robinson <Kate.Robinson2@comcom.govt.nz>  
**Subject:** RE: INFORM & ACTION: RCS Dataset Definition

Hi Trish

I have made a start updating the RCS data sets spreadsheet by completing the initial colour coding. I'm not sure if I'm going to be able to get through much more today and I'm on leave tomorrow. I can't seem to edit the original sheet so I have attached a new copy. I have also attached a copy of this year's collated industry questionnaire for the team. This might be useful so they know at what level we currently collect information. I have attached a copy of Spark's backhaul questionnaire as well for reference which I think we talked about in a previous meeting.

The two docs for reference can be circulated with the team. Not sure if you want to circulate RCS data sets yet. I can let you and Kate make a decision on that.

Thanks!  
Jordan

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**From:** Trish Cleland <[Trish.Cleland2@comcom.govt.nz](mailto:Trish.Cleland2@comcom.govt.nz)>  
**Sent:** Wednesday, 10 May 2023 10:22 am  
**To:** Jordan Hamilton <[Jordan.Hamilton@comcom.govt.nz](mailto:Jordan.Hamilton@comcom.govt.nz)>  
**Subject:** RE: INFORM & ACTION: RCS Dataset Definition

Sure thing 😊

[RCS Data Sets - Criteria.xlsx](#)

Ngā mihi nui,  
Trish

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**From:** Jordan Hamilton <[Jordan.Hamilton@comcom.govt.nz](mailto:Jordan.Hamilton@comcom.govt.nz)>  
**Sent:** Wednesday, 10 May 2023 8:50 am  
**To:** Trish Cleland <[Trish.Cleland2@comcom.govt.nz](mailto:Trish.Cleland2@comcom.govt.nz)>  
**Subject:** RE: INFORM & ACTION: RCS Dataset Definition

Hi Trish

Would you be able to send me the location of the data spreadsheet we were working on yesterday?

Cheers  
Jordan

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**From:** Trish Cleland <[Trish.Cleland2@comcom.govt.nz](mailto:Trish.Cleland2@comcom.govt.nz)>  
**Sent:** Tuesday, 9 May 2023 3:26 pm  
**To:** John Gandy <[John.Gandy@comcom.govt.nz](mailto:John.Gandy@comcom.govt.nz)>; Robert Deuchars <[Robert.Deuchars@comcom.govt.nz](mailto:Robert.Deuchars@comcom.govt.nz)>; Magdalena Garafova <[Magdalena.Garafova2@comcom.govt.nz](mailto:Magdalena.Garafova2@comcom.govt.nz)>; Jordan Hamilton <[Jordan.Hamilton@comcom.govt.nz](mailto:Jordan.Hamilton@comcom.govt.nz)>; Ben Oakley <[Ben.Oakley@comcom.govt.nz](mailto:Ben.Oakley@comcom.govt.nz)>  
**Cc:** Kate Robinson <[Kate.Robinson2@comcom.govt.nz](mailto:Kate.Robinson2@comcom.govt.nz)>  
**Subject:** INFORM & ACTION: RCS Dataset Definition

Hi all – thanks for the session just now. Very useful to get some more clarity around the data being sought and the approach to continue to refine this. My notes/actions below:

- Reviewed the RCS Dataset spreadsheet. Key question is what analysis would you want to make in the end report? This should inform the data we want to collect.
- The spreadsheet is a living document and will need to be updated as we learn more (after meetings with providers, WISPA, etc.)
- **Action:** Jordan to confirm of the data we already have in AMR, is it to the level of detail required, current enough?
- **Action:** Jordan to 'own' the Data spreadsheet, tidy up and supplement with required information as things progress. Ideally would share with the wider project team by end of this week, before meeting to discuss next Monday (can defer Monday's meeting if required).
- **Action:** Ben to request Aiden's time to review the proposed dataset - sanity check.
- **Action:** Ben to update output description for Dataset and share.
- **Action:** Trish to prepare container output description for Info Requests and then Ben to supplement and share.
- **Action:** Trish to request section 98 info request sample from Hannah, together with advice to turn into 'voluntary'. Noted that Pip can support getting the template ready.

Of you have anything to add / clarify, please let me know.

Kind regards,



**Trish Cleland**

**Project Manager**

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