



Introduction

When to use Fire and Emergency personnel will apply this policy to Fire and Emergency appliances. For the timetable of scheduled maintenance, see the Appliance maintenance summary and schedule (FL3-3 SC).

What to do Fire and Emergency appliance maintenance includes all the tasks outlined in the Appliance service checklist (FL7 FMh).

Key personnel and roles

Role	Responsibilities
National Manager Fleet	<ul style="list-style-type: none">Ensuring maintenance is carried out as required by the related information documentsApproving requests for modifications, including to fixtures and fittings
Region Managers	Ensuring all personnel are aware of and comply with the restrictions on modifications, including to fixtures and fittings

Restrictions

Restrictions on modifications No modifications are to be made to Fire and Emergency appliances (including fixtures and fittings) without approval from the National Manager Fleet or delegated personnel.

This restriction includes:

- adding or modifying fixtures and fittings
- adding equipment that requires:
 - securing in place
 - power supply

Examples of modifications that need prior approval include:

- adding or modifying a fixture that holds personal protective equipment such as helmets
- adding battery powered equipment that has a battery charger wired into the appliance's main wiring
- making any modifications to certified equipment such as an appliance seat, cab or chassis.

Related information

Policy

[FL1 POP Driving policy](#)

Forms and Tools

- [FL3-3 SC Appliance maintenance summary and schedule](#)
- [FL7 FMh Appliance service checklist](#)
- [FL7 FMi Type 3 MAN service checklist](#)

Document information

Owner	National Manager Fleet
Last reviewed	15 December 2017
Review period	Yearly

Record of amendments

Date	Brief description of amendment
Dec 2011	Reformatted and updated document. Changed code from FL1-4 to FL3-3 POP.
Oct 2012	Modifications - section added.
Feb 2015	New merged checklist added; reference to old forms removed.
Dec 2017	Clarifications added to modifications section (fixtures and fittings) and key roles and responsibilities.
1 June 2020	Updated to reflect organisation changes.