



11 May 2023

John Luke
fyi-request-22218-cfb4c2c8@requests.fyi.org.nz

Reference: OIA-2022/23-0702

Dear John Luke

Official Information Act request relating to meeting minutes of the National Public Education Reference Group

Thank you for your Official Information Act 1982 (the Act) request received on 22 March 2023. You requested:

"I noted, <https://www.civildefence.govt.nz/cdem-sector/public-education/national-public-education-reference-group/>

"4.2. The Reference Group shall meet in Wellington as needed and on times agreed as determined by the Director."

May I kindly request the full meeting minutes of this group since establishment.

Also, "5.2. The project leader will circulate meeting notes and action points to members of the Group as soon after the meeting as practicable, and within three weeks of the meeting, and ensure that the information is available on the website once finalised"

I have not seem any available on your website, as per your term of reference and to ensure transparency, I encourage you make these information available on the website as soon as possible."

Information being released

I have decided to release the documents listed below, subject to information being withheld as noted. The relevant grounds under which information has been withheld are:

1. section 9(2)(a), to protect the privacy of individuals
2. section 9(2)(f)(iv), to maintain the confidentiality of advice tendered by or to Ministers and officials
3. section 9(2)(g)(i), to maintain the effective conduct of public affairs through the free and frank expression of opinion
4. section 9(2)(j), to enable negotiations to be carried on without prejudice or disadvantage

Item	Date	Document Description/Subject
1.	6 March 2015	National Public Education Reference Group Minutes
2.	25-25 February 2016	National Public Education Reference Group Minutes
3.	26 March 2018	National Public Education Reference Group Minutes
4.	18 November 2018	National Public Education Reference Group Minutes
5.	12 February 2020	National Public Education Reference Group Minutes

6.	18 November 2020	National Public Education Reference Group Minutes
7.	19 January 2021	National Public Education Reference Group Minutes
8.	17 February 2021	National Public Education Reference Group Minutes
9.	15 March 2021	National Public Education Reference Group Minutes
10.	21 April 2021	National Public Education Reference Group Minutes
11.	19 May 2021	National Public Education Reference Group Minutes
12.	16 June 2021	National Public Education Reference Group Minutes
13.	15 September 2021	National Public Education Reference Group Minutes
14.	20 October 2021	National Public Education Reference Group Minutes
15.	17 November 2021	National Public Education Reference Group Minutes
16.	15 February 2022	National Public Education Reference Group Minutes
17.	15 March 2022	National Public Education Reference Group Minutes
18.	21 May 2022	National Public Education Reference Group Minutes
19.	16 August 2022	National Public Education Reference Group Minutes
20.	20 September 2022	National Public Education Reference Group Minutes
21.	12 October 2022	National Public Education Reference Group Minutes
22.	15 November 2022	National Public Education Reference Group Minutes
23.	17 January 2023	National Public Education Reference Group Minutes
24.	21 March 2023	National Public Education Reference Group Minutes

I note that all relevant minutes that officials were able to locate in the Department of the Prime Minister and Cabinet's document management system are listed. As such, other minutes (if any) that may have been generated will be refused under the following grounds of the Act:


1. section 18(e): the document alleged to contain the information requested does not exist or, despite reasonable efforts to locate it, cannot be found

In making my decision, I have taken the public interest considerations in section 9(1) of the Act into account.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Yours sincerely



Anthony Richards
Chief Advisor to the Deputy Chief Executive, Emergency Management