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5 May 2023

Mike Andrews

By email: [fyi-request-22094-692eb95a@requests.fyi.org.nz](mailto:fyi-request-22094-692eb95a@requests.fyi.org.nz)

Tēnā koe Mike

#### **Information Request – Training Procurement Policy**

I refer to your information request dated 14 March 2023 asking for the following information:

- 1. FENZ external operational training procurement policy*
- 2. Tender specifications and selection criteria for external swiftwater/flood/water rescue training providers within the last 12 months*
- 3. Conflict of interest policy for procurement*
- 4. Conflict of interest register for external swiftwater/flood/water rescue training procurement*
- 5. Project plan for externally delivered swiftwater/flood/water rescue training*
- 6. Risk assessment for swiftwater/flood/water rescue training (project and event)*

On 13 April 2023 we responded to questions one and three of your request.

In accordance with the provisions of the Official Information Act 1982 (OIA), please find below a response to the outstanding aspects of your request.

#### **2. Tender specifications and selection criteria for external Swiftwater/flood/water rescue training providers within the last 12 months**

There was no tender process because the training providers were procured with direct sourcing. Direct sourcing of a provider was an option as the total cost of the training was below the \$100,000 threshold set out in Government Procurement rule 6 paragraph 1 and there was one supplier of the training framework in New Zealand.

The primary criteria for selection of the directly sourced provider was that it must be able align the three Fire and Emergency New Zealand pilots with the same training framework and provide our key partner organisation Surf Life Saving New Zealand is using. Surf Life Saving has the ability to provide us with a motorised water response capability and therefore having the same training as them was important for interoperability.

Please see *enclosed* Appendix one for more details regarding the content of the training programme selected. Out of scope information in this document has been withheld.

#### **4. Conflict of interest register for external swiftwater/flood/water rescue training procurement**

This aspect of your request is refused under section 18(e) as we are advised a conflict-of-interest register was not kept for this specific procurement and therefore the information does not exist.

#### **5. Project plan for externally delivered swiftwater/flood/water rescue training**

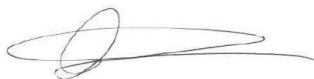
We are looking at bringing the training in-house and there will be a project plan for in-house training developed in the future.

#### **6. Risk assessment for swiftwater/flood/water rescue training (project and event)**

We are advised that Fire and Emergency does not hold a risk register for this training, rather that will be held by the external training providers. Therefore, this aspect of your request refused under section 18(g).

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Nāku noa nā



Julia McCook-Weir  
Manager, Information Requests

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