



28 February 2023

John Luke

C/o fyi-request-21796-480e8c31@requests.fyi.org.nz

Dear Luke

RE: LGOIMA REQUEST 2023/07 DATED 11 FEBRUARY 2023 – CVOS COMMUNITY REPRESENTATION

In relation to your LGOIMA request dated 11 February 2023, please find our response as requested.

May I ask how did you call for public nomination and on what platform you have call for public nominations, e.g. govt.jobs website. Also, how many applications you have received from the public and how many you have received from other government nominating agencies such as TPK or Ministry of women etc.

The role was advertised on the Councils Careers Page, CHB Mail, Council's Facebook page as well as on LinkedIn.

For end of 2022, Council have had no candidates suitable for the role. 3 Public members applied, and 2 were invited for an interview.

Council has re-advertised the role as above, which recently closed on 12 February 2023.

6 Applications were received and initially 3 were invited for an interview on 8 March 2023.

Council would like to conclude the interviews this week and appoint a representative by 10 March 2023.

The job description of the role and the pay rate. Also, current member's name and their term of appointment.

The Community Voluntary Organisation Support fund seeks to support Community based not-for-profit organisations that support our community to Thrive.

The Assessment Committee consists of three Councillors and three members of the public, assisted by the Community Development Coordinator, who co-ordinates the annual CVOS applications. The three public members of the Assessment Committee are appointed by a resolution of Elected Council, following the triennial election and these appointments will be reported to Council for confirmation. There are two categories of funding available, with each category of funding having different purposes and funding eligibility criteria.

*This is a **voluntary position** where you would be needed for a period of up to two days each year. The position will serve for a minimum of a three year term.*

To be successful in this role, one will ideally have a strong understanding of the Central Hawke's Bay Community, and share in our communities Thrive values.

Council is currently interviewing for the role noting this role is currently vacant.

Can you also supply the full meeting minutes of Community Voluntary Organisation Support Committee from Jan 2022 to Jan 2023.

The Committee usually only meets once a year and the 2022 minutes are attached for ease of reference.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Kind regards



Doug Tate
Chief Executive
Central Hawke's Bay District Council

CENTRAL HAWKE'S BAY DISTRICT COUNCIL

COMMUNITY VOLUNTARY ORGANISATION SUPPORT FUND ASSESSMENT COMMITTEE (CVOS)

Minutes of the meeting held at Te Huinga Wai Knowledge and Learning Hub on Tuesday, **20 September 2022** commencing at 9am.

1. **PRESENT**

Gerard Minehan (Chair), Tim Aitken, Rachel Baker, Carmel Thompson, Christine Renata, Kevin Carter (Guest: Hastings District Council).

2. **APOLOGIES**

Exham Wichman, Alan Sutherland.

3. **CONFIRMATION OF MINUTES**

The minutes of the CVOS Fund Assessment Committee Meeting held on 27 September 2021 be confirmed, as a true and accurate record.

Moved: Rachel

Seconded: Carmel.

4. **CONFLICTS OF INTEREST**

Nil

5. **ASSESSMENT OF APPLICATIONS:**

The Committee reviewed and discussed the applications for 2022.

6. **FUNDING ALLOCATION FOR 2022**

The total amount to spend for 2022 is \$30,000.

The Funding was allocated as follows:

Category 1 - \$10,000

<i>Applicant</i>	<i>Amount Allocated</i>
Waipawa Bowling Club	\$2000
CHB William Pike Challenge Trust	\$6000
Pourerere Beach Defibrillator Fund	\$2000
TOTAL	\$10,000

Category 2 - \$20,000

<i>Applicant</i>	<i>Amount Allocated</i>
Waipukurau Scout Committee	\$2200
Ongaonga Playcentre	\$2400
<u>St Vincent de Paul</u>	\$1000
Central Hawke's Bay Parents Centre	\$2000
Waipukurau Little Theatre	\$1400
Pregnancy Help CHB	\$1000
Takapau Playcentre	\$1300
Waipukurau Scout and Guide Hall Committee	\$1200
Camp Wakarara Inc	\$2200
Hatuma Half Marathon Organising Committee	\$2900
Porangahau Playcentre	\$2400
TOTAL	\$20,000

7. GENERAL BUSINESS

Smarty Grants – the committee provided feedback on the new Smarty Grants software.

Comments:

- Would have liked a running tally whilst assessing applications – not possible in current Smarty Grants software
- Members had difficulty getting back into their assessments – Kev advised this was an identified error in the system and that it was being looked at.
- Change in application form – put the amount being requested further up the application form closer to cost of project.

The committee agreed a card and gift be sent to Alan Sutherland to thank him for his time on the committee.

The meeting closed at 10.10am.

Christine Renata

Community Development Lead