

Project Milestone	Date
SSP Prgogramme team formed	Nov-19
Student Portal Design Sprint	Feb-20
SSP Business Case - signed off	Oct-20
Admissions POC developed	Jan-21
Workshops and requirements gathering	Mar 21 - Mar 22
Pūaha Current Student Portal released	Apr-22
Kurawai Case & Query Management released	May-22
Future Student Portal and New Admissions system go-live	Sep-22

NOTE: The Covid 19 Pandemic greatly impacted the project and stretched timeframes

Facilitator	Audience	Audience #	Date	Title	Feedback	What happened to feedback
Digital Solutions: 4 x staff	University staff and students	10 Staff & 6 Students	1-Feb-20	Formal Design Sprint	Staff and student co-design of solution prototypes	The design sprint was over 2 weeks and involved 6 students. The objective was to improve the admission & enrollment student experience. A design Sprint Pack was developed
Digital Solutions: 2 x staff	Current Students on campus	252	Jun/Jul 20	Post Design Sprint prototype testing	Feedback on solution prototypes	feedback informed requirements
Digital Solutions: 2 x staff	Current Students on campus	34	1-Jun-21	Wireframe testing		feedback included in design/development of Puaha
Digital Solutions	Specialist Students Services (VUWSA, Disability Services, UniQ, Maori and Pasifika)	15	Jun/Jul 21	Wireframe feedback	Feedback based on there specialist needs	feedback included in design/development of Puaha
SSP/ Digital Solutions	Rainbow students	6	29-Oct-21	Rainbow Student Journey	Advice on better ways to collect & display names and pronouns	Accepted and delivered through SSP
Digital Solutions: 3 x staff	Current Students on campus, Te Amaru - Disability Services, Ngāi Tauira, DVC Māori	55	1-Feb-22	Prototype testing		feedback included in design/development of Puaha
SSP	University staff from Future Students, WUI, Admissions, Digital Solutions, Academic Office, Student Success, and Student Experience and Wellbeing	20	9-Feb-22		No feedback received	N/A
Digital Solutions: 2 x staff	Current students on campus	7	1-Mar-22	User acceptance testing		key issues resolved as priority for go-live
Digital Solutions/SSP	Current students, including some off campus	200	March - May 2022	Go-live feedback	200 form responses, multiple items per response	Feedback was categorised with issues/faults prioritised. Enhancement feedback was documented and changes made where appropriate, other items were added to the backlog for prioritisation
Digital Solutions 2xstaff	Current Students on campus	20	4-May-22	Future student wireframe testing		Feedback on wireframe options informed decision on approach for home page and changes to information architecture
Digital Solutions: 2 x staff	Future students (on campus for information evening)	12+	10-May-22	Future student wireframe testing		Feedback on wireframe options informed decision on approach for home page and changes to information architecture
Digital Solutions: 3 x staff	First-year students on campus (including University open Day)	25	28-Jul & 2-Aug-22	Future student testing		Tweaks made to build where appropriate; other items added to the backlog for prioritisation
SSP	University staff from Future Students, Titoko admissions, WUI, Digital Engagement (web team), and Student Experience and Wellbeing. Vendor, project and IT in attendance	20	9-Aug-22		140 items for improvement	Developers split into groups based on team responsible to deliver and difficulty to deliver. They have been working on these since they were received. Product Owner rejected some items of feedback in consultation with Future Students
SSP	Current Students on campus	6	11-Sep-22	Enrolments go-live testing	Students confused over which button to press	Rearranged form and reworded buttons to make the path more obvious
SSP	Year 13 students in NZ	8	8-Aug-22			
Digital Solutions 6 x staff	Prospective year 13 students	6	27-Jan-23	Student UX/ UI testing	End to end testing of Admission and enrolment process	Quick win changes implemented based on student feedback
Digital Solutions: 2 x staff	Current students	13	16-Feb-23	Student UX/ UI testing	Testing proposed new Portal sign in page	Confirmed layout and wording for new sign-in page