From:	9(2)(a)
To:	Film and Lit Board of Review
Subject:	Checking you received this information
Date:	Monday, 1 August 2022 10:04:31 AM
Attachments:	image003.png
	image004.png

#### Kia ora

Just checking that I actually did send the below - in blue - as my Mail did something funny recently.

Thought I would check, as I couldn't find it in my sent box, and it was still in my DRAFTs. I am not so good at the application to the board side of things, but the leg. shows anything submitted to OFLC under s13 (as the <sup>9(2)(a)</sup> was) can be reviewed by the board without leave being sought.

202

I don't know how fees are applied by the Board; we don't charge for publications submitted to us by the Crown agencies (a Court, Police, Customs, or DIA). You might want to check with the Secretary.

The <sup>9(2)(a)</sup> sent us the same enquiry, but knowing which publication might be of help to you - they could be asking about a movie they saw on the weekend!

I can see why you would ask us under which section a publication was submitted to OFLC.

Actually, the NZ Register of Classification Decisions shows the section which publications restances the official second were submitted.

So, if we search the site for something like Mexican Torture, the section is shown:

	the official Information Act, Nor
	9
	O.
Xer	
That might help speed thing	gs up at your end.
The site can be searched b OFLC at the beginning).	by title or publication reference (the OFLC number, without
But feel free to ask anyway I hope this information help	
Regards,	
(O)	9(2)(a) (he/him)
?	Āpiha Whakarite Hangarau   Registrar     Te Mana Whakaatu   Classification Office
	DDI: 9(2)(a) www.classificationoπice.govt.nz
	Subscribe   Facebook   Twitter   Instagram

The information contained in this email message is intended only for the addressee and does not necessarily represent the official view of the

From: Film and Lit Board of Review 9(2)(a) To:

Subject: FLBoR flights for 13 September 2022 hearing Date: Tuesday, 16 August 2022 5:14:20 PM Attachments: image002.png

Kia ora Board members,

I am reaching out to let you know that I am in the process of booking your flights for the meeting on 13 September.

Please note the meeting start time is 9:30am so I'll be looking for early flights around 8am. With an end time of 2.30pm(ish) I'll be looking for afternoon flights around 3pm/4pm latest.

Can you let me know if you are happy for me to proceed and I'll have them sorted by the end of Informat the week.

If you have any questions please let me know.

Thanks all, 9(2)(a)

9(2)(a)

Senior Business Advisor

Te Tari o te Hautū | Office of the Deputy Chief Executive Te Haumi | Enterprise Partnerships Branch Te Tari Taiwhenua | The Department of Internal Affairs Email 9(2)(a)

9(2)(a) Wellington 6011 PO Box 805, Wellington 6144, New Zealand | www.dia.govt.nz



From: To: Cc: Subject: Date: Attachments:	9(2)(a) 9(2)(a) Film and Lit Board of Review Last of Us Tuesday, 22 November 2022 4:18:37 PM Last of Us final decision.pdf
Kia ora <mark>9(2)</mark> As mention Thanks, 9(2)(a)	ed earlier today, please see attached final decision for uploading.
	lesday, 22 November 2022 4:19:37 PM Last of Us final decision for uploading.
	- the office
Released	under
Release	

From:	9(2)(a)
То:	Film and Lit Board of Review
Subject:	RE: FLBOR final decision for publication
Date:	Wednesday, 6 April 2022 3:36:13 PM
Attachments:	image001.png
	image002.png

## Kia ora 9(2)

ct 1981 Thanks for the heads up on your departure. All the best in your future plans! I will make sure to keep in touch with  $\frac{9(2)(a)}{a}$  in coming weeks as the project progresses. Ngā mihi 9(2)(a) | Communications Advisor | Capability and Channels | Te Manu Karere -Communications The Department of Internal Affairs Te Tari Taiwhenua Mobile: 9(2)(a) 9(2)(a) | PO Box Wellington 6140, New Zealand | www.dia.govt.nz niormai DIA Logo - Email Signature ? From: Film and Lit Board of Review 9(2)(a) Sent: Wednesday, 6 April 2022 3:19 pm To: 9(2)(a) Subject: RE: FLBOR final decision for publication Kia ora <sup>9(2)</sup> Thanks for that Re updating the updating of decisions- I would advise maybe touching base with <sup>9(2)(a)</sup> in two weeks or so as this Friday is my last day and I don't think I will have a replacement for a week or two but I imagine some assistance could be given when we have a full team! Thanks 9(2) (a) From: 9(2)(a) Sent: Tuesday, 5 April 2022 3:07 pm To: Film and Lit Board of Review 9(2)(a) Subject: RE: FLBOR final decision for publication Kia ora<sup>9(2)</sup>

This Decision is now published here:

https://www.dia.govt.nz/pubforms.nsf/wpg\_Publications\_FLBRD?Openview&Login

I note that you have added the new cover page warning. That'll save us having to do it later when we swap over to the new system.

On that subject: It would be great if the cover page could be added to each of the files in the current archive. <sup>9(2)(a)</sup> has suggested that the new versions of the files can probably all be uploaded together, but first we will need to download each file from the website and add the cover page in Adobe Acrobat DC. Is that a task that you or your team could do in coming weeks/months?

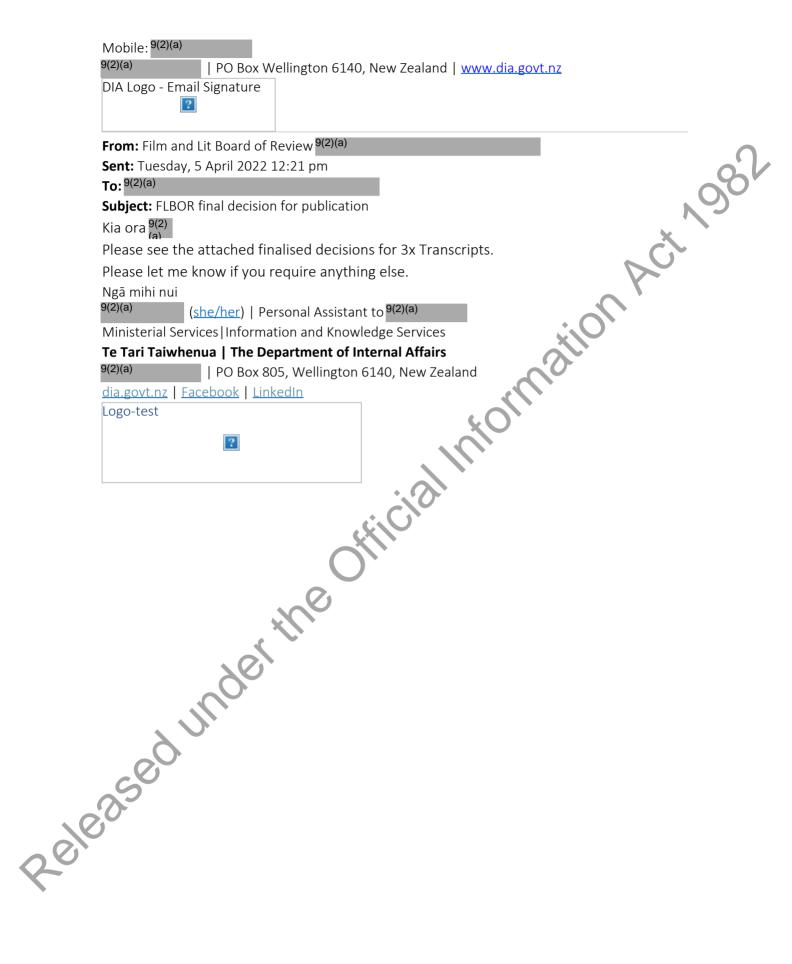
It's just a pretty boring and time consuming task. Let me know.

Ngā mihi

9(2)(a) | Communications Advisor | Capability and Channels | Te Manu Karere -

Communications

The Department of Internal Affairs Te Tari Taiwhenua



From: 9(2)(a) To: Film and Lit Board of Review Subject: Re: FLBOR induction material Date: Tuesday, 16 November 2021 1:44:50 PM Attachments: image001.png FULL INDUCTION PACK PDF RL.pdf Screen Shot 2021-11-16 at 1.17.43 PM.png

On Tue, 16 Nov 2021 at 09:43, Film and Lit Board of Review (mation Action Actio get you all set up with payroll.

Ngā mihi nui

9(2)(a)

(she/her) Personal Assistant

Ministerial Services Information and Knowledge Services

## Te Tari Taiwhenua | The Department of Internal Affairs

9(2)(a) PO Box 805, Wellington 6140, New Zealand dia.govt.nz Facebook LinkedIn

Logo-test

20/02

From:	9(2)(a)
To:	Film and Lit Board of Review
Subject:	Re: New application for review- 3x Transcripts
Date:	Tuesday, 14 December 2021 4:13:09 PM
Attachments:	image001.png

that's perfect timing then! thank you.



On Tue, 14 Dec 2021 at 15:53, Film and Lit Board of Review 9(2)(a) wrote:

Apologies, the meeting time is generally 9/10 am but this varies depending on the arrival of Board members (particularly those flying in) and the end can vary, the last review was wrapped up by 3 pm and I suspect this review may similar.

ation Act 1982

Ngā mihi nui

9(2)(a)

(she/her) | Personal Assistant

Ministerial Services Information and Knowledge Services

## Te Tari Taiwhenua | The Department of Internal Affairs

9(2)(a) | PO Box 805 Wellington 6140, New Zealand dia.govt.nz | Facebook | UnkedIn

Logo-test

From: <sup>9(2)(a)</sup> Sent: Monday, 13 December 2021 11:03 PM To: Film and Lit Board of Review <sup>9(2)(a)</sup> Subject: Re: New application for review- 3x Transcripts

Hi<sup>9(2)(a)</sup>

for the meeting on Feb 4, would it be possible to arrange return flights <sup>9(2)(a)</sup>

I will be working there (in my regular job) on the Thursday and then have to be back for work on Saturday at 8 am. There don't seem to be any direct flights at the moment, so depending on the start and finish times of the meeting (have these been set yet?) I may need to stay overnight on the Thursday.

If you let me know when the meeting starts and finishes I can let you know my preferred flight times. Would you then arrange these flights?

9	(2)	(a)	

On Fri, 12 Nov 2021 at 10:11, Film and Lit Board of Review 9(2)(a) wrote:

Lu and Knowledge Services Lu and Knowledge Services Luda | The Department of Internal Affairs | PO Box 805, Wellington 6140, New Zealand book | LinkedIn In terms of meeting the requirements set out by airlines, it is my understanding that it is your responsibility to meet their requirements.

Ngā mihi nui

9(2)(a)

(she/her) | Personal Assistant

Ministerial Services Information and Knowledge Services

## **Te Tari Taiwhenua | The Department of Internal Affairs**

9(2)(a) dia.govt.nz | Facebook | LinkedIn

Logo-test

From: <sup>9(2)(a)</sup>

Sent: Friday, 12 November 2021 9:59 AM To: Film and Lit Board of Review <sup>9(2)(a)</sup>

Subject: Re: New application for review- 3x Transcripts

Hi - it's now required for air Nz flights.

Sent from my iPhone

On 12/11/2021, at 9:19 AM, Film and Lit Board of Review wrote:

Mōrena<sup>9(2)(a)</sup>

I don't believe that if you were to decide to come down for the review that we would require any evidence of your vaccination status however, I will confirm this with my manager on Monday and can update you then.

Ngā mihi nui

9(2)(a)

6162

(she/her) | Personal Assistant

Ministerial Services Information and Knowledge Services

**Te Tari Taiwhenua | The Department of Internal Affairs** 

	9(2)(a)   PO Box 805, Wellington 6140, New Zealand dia.govt.nz   Facebook   LinkedIn
	<image001.png></image001.png>
	From: <sup>9(2)(a)</sup> Sent: Wednesday, 10 November 2021 7:28 PM To: Film and Lit Board of Review <sup>9(2)(a)</sup> Subject: Re: New application for review- 3x Transcripts Hi <sup>9(2)(a)</sup> just thinking ahead, do you need proof of vaccination status in
	Hi <sup>9(2)(a)</sup> just thinking ahead, do you need proof of vaccination status in case I can attend on dec 3 in person ?
	Sent from my iPhone
	On 4/11/2021, at 4:40 PM, Film and Lit Board of Review 9(2)(a) > wrote:
	Thank you for letting me know!
	I believe the length of the meetings vary depending upon the complexity of the review, I think they can vary between from about half a day to two days in rarer cases.
	Ngā mihi nui
	9(2)(a) (she/her)   Personal Assistant
	Ministerial Services Information and Knowledge Services
	Te Tari Taiwhenua   The Department of Internal Affairs
	9(2)(a)   PO Box 805, Wellington 6140, New Zealand
	dia.govt.nz   Facebook   LinkedIn
20	<image001.png></image001.png>
eleo	From: <sup>9(2)(a)</sup> Sent: Tuesday, 2 November 2021 11:08 AM To: Film and Lit Board of Review <sup>9(2)(a)</sup>
	Subject: Re: New application for review- 3x Transcripts
	Hi <sup>9(2)(a)</sup>
	Yes, that's correct !!

How long are the meetings please ? 9(2)(a) ationAct 1982 Sent from my iPhone On 2/11/2021, at 10:12 AM, Film and Lit Board of Review 9(2)(a) > wrote: Mōrena<sup>9(2)(a)</sup> Thank you for letting me know! There is a review happening on the 2<sup>nd</sup> and it looks like the second review will likely be taking place on the 3<sup>rd</sup>. Just to confirm, you won't be attending the meeting on the second but you will be attending the meeting on the 3<sup>rd</sup> via Zoom? I believe the Board Chair wants the first meeting to be in person and is happy for the second to go ahead via Zoom, so that suits the Board (but hopefully you'll be able to travel again soon!). Ngā mihi nui 9(2)(a) (she/her) | Personal Assistant Ministerial Services Information and Knowledge Services 6160560 Te Tari Taiwhenua | The Department of **Internal Affairs** 9(2)(a) | PO Box 805, Wellington 6140, New Zealand dia.govt.nz | Facebook | LinkedIn <image001.png> From: <sup>9(2)(a)</sup> Sent: Saturday, 30 October 2021 1:04 AM To: Film and Lit Board of Review 9(2)(a) **Subject:** Re: New application for review- 3x Transcripts

1	Dear $^{9(2)(a)}$
I	can do 3rd of December.
i	can't do 2nd Dec (the previous date requested - s that still on?) as I already have a full day clinic booked that day.
I	<ul> <li>as traited y have a full day cliffe</li> <li>booked that day.</li> <li>could attend in person if levels allow but I'm not feeling optimistic at this stage - I'm based in Auckland and I think we're living in a different reality to those based in Poneke!</li> <li>(2)(a)</li> <li>Dn Fri 29 Oct 2021 at 10:00 Film and Lit Board</li> </ul>
9	(2)(a)
	On Fri, 29 Oct 2021 at 10:00, Film and Lit Board of Review (2)(a) wrote:
	Mōrena <sup>9(2)(a)</sup>
	We have had another application for review submitted and I would like to check your availability.
	<sup>9(2)(a)</sup> has made two date suggestions, either the 3 <sup>rd</sup> of December or the last week of January (the 24 <sup>th</sup> -28 <sup>th</sup> ). Can you please confirm your preferred dates and if you would like to attend in person (if able)?
	Ngā mihi nui <sup>9(2)(a)</sup> ( <u>she/her</u> )   Personal Assistant
100	Ministerial Services Information and Knowledge Services
	Te Tari Taiwhenua   The Department of Internal Affairs
Released unde	9(2)(a)   PO Box 805, Wellington 6140, New Zealand dia.govt.nz   Facebook   LinkedIn
20 <sup>N</sup>	<image001.png></image001.png>
<b>K</b> -	

From: To:	9(2)(a) Film and Lit Board of Review
Subject:	RE: Public statement release in Regards to the Film and Literature Board of Review final Decision for Publication the Last of Part 1.
Date:	Thursday, 24 November 2022 4:01:12 PM
team in case	– nothing to do in response I don't think but possibly worth alerting your comm's <sup>9(2)(a)</sup> statement is picked up in the media and they receive any queries? (I would you provide them with a copy of the Board's final decision).
From: Film a	nd Lit Board of Review <sup>9(2)(a)</sup>
	lay, 24 November 2022 10:09 AM
To: <sup>9(2)(a)</sup>	

Subject: FW: Public statement release in Regards to the Film and Literature Board of Review final Decision for Publication the Last of Part 1.

FYI.. can you let me know if there is anything in particular that we need to do at this Hi <sup>9(2)(a)</sup> point?

9(2)(a)

9(2)(a) | Senior Business Advisor **Te Tari o te Hautū** | Office of the Deputy Chief Executive **Te Haumi** | Enterprise Partnerships Branch

## From: 9(2)(a)

Sent: Thursday, 24 November 2022 9:32 AM

To: Film and Lit Board of Review 9(2)(a)

9(2)(a)

**Subject:** Public statement release in Regards to the Film and Literature Board of Review final Decision for Publication the Last of Part 1.

Hi,

I have attached my official public statement which is my response to the Film and Literature 2 eleased under Board of Review Final Decison for Publication the Last of Part 1.

M
ſ

Sounds good to me. Thanks heaps 9(2)(a)

9(2)(a) | Senior Business Advisor Te Tari o te Hautū | Office of the Deputy Chief Executive **Te Haumi** | Enterprise Partnerships Branch

#### From: 9(2)(a)

Sent: Thursday, 13 October 2022 11:07 AM To: Film and Lit Board of Review 9(2)(a)

Subject: RE: Quick question

Hi <sup>9(2)(a)</sup>

Can we aim for Monday to do this?

Act Aoson We have booked out a slot in 9(2)(a)diary to go over both of the applications that day.

Thanks

9(2)

From: Film and Lit Board of Review 9(2)(a) Sent: Thursday, 13 October 2022 10:54 AM

**To:**<sup>9(2)(a)</sup>

Subject: RE: Quick question

Kia ora 9(2)(a) apologies for the late reply. Today is turning out to be quite the day!

I reply to applicant myself from the Film and Literature inbox. We have set templates that we decide to use based off of your decisions to grant or not their application.

Just wondering if I could get an ETA on when we can expect a decision? I've been holding off but am expecting the applicants to start checking in their apps.

Thanks, 9(2)(a)

9(2)(a) | Senior Business Advisor **Te Tari o te Hautū** | Office of the Deputy Chief Executive **Te Haumi** | Enterprise Partnerships Branch

From: 9(2)(a)

Sent: Thursday, 13 October 2022 10:49 AM

To: Film and Lit Board of Review 9(2)(a) Subject: Quick question

Hi<sup>9(2)(a)</sup>

Thiomation In terms of process do we reply to the requestor directly and if we do is an email format sufficient and cc your office in or do we reply to you and you update the requestor?

Thanks

## 9(2)

9(2)(a) I | Deputy Director, Digital Safety, Toi Hiranga | Policy, Regulation and Communities Te Tari Taiwhenua | The Department of Internal Affairs 9(2)(a) | PO Box 805, Wellington 6140, New Zealand | 9(2)(a) www.dia.govt.nz



Te Tari Taiwhenua Internal Affairs

Office WFH Office WFH Office	Office WFH Office WFH Office
of the officie	d under the
XO	duna

	From:	Film and Lit Board of Review	
	To: Subject:	9(2)(a)	
	Subject: Date:	RE: Request for assistance to review a draft disposal authority for the Classification Office Thursday, 9 June 2022 8:57:21 AM	
	Attachments:	image001.png image002.png	
		image004.png	
	Thanks <sup>9(2)(a)</sup>		2
	Ngā mihi		0
	9(2)(a)	Lead Advisor	)
	Strategy and Bu	usiness Support – Ministerial Services and Secretariat Support	
		nua  The Department of Internal Affairs	
	www.dia.govt.r		
	9(2)(a)		
	?		
	From: <sup>9(2)(a)</sup>		
		7, 9 June 2022 6:16 am	
		t Board of Review <sup>9(2)(a)</sup>	
		equest for assistance to review a draft disposal authority for the Classification	
	Office		
		be sent through to me.	
	Ngā mihi 9(2)(a)		
		9(2)(a)	
	?		
	2		
	2		
	?		
		d Lit Board of Review <sup>9(2)(a)</sup>	
	From: Film and Sent: Wednesd	d Lit Board of Review <sup>9(2)(a)</sup> day, 8 June 2022 12:07 pm	
	From: Film and		
10	From: Film and Sent: Wednesd To: <sup>9(2)(a)</sup>	day, 8 June 2022 12:07 pm	
016	From: Film and Sent: Wednesd To: <sup>9(2)(a)</sup> Subject: FW: Re		
2.018	From: Film and Sent: Wednesd To: <sup>9(2)(a)</sup> Subject: FW: Re Office	day, 8 June 2022 12:07 pm	
Rele	From: Film and Sent: Wednesd To: <sup>9(2)(a)</sup> Subject: FW: Re Office Kia ora <sup>9(2)(a)</sup>	day, 8 June 2022 12:07 pm Request for assistance to review a draft disposal authority for the Classification	
Rele	From: Film and Sent: Wednesd To: <sup>9(2)(a)</sup> Subject: FW: Re Office Kia ora <sup>9(2)(a)</sup> Please see the p	day, 8 June 2022 12:07 pm Request for assistance to review a draft disposal authority for the Classification request from the contractor from the Classification Office below.	
Rele	From: Film and Sent: Wednesd To: <sup>9(2)(a)</sup> Subject: FW: Re Office Kia ora <sup>9(2)(a)</sup> Please see the fill Would the Board	day, 8 June 2022 12:07 pm Request for assistance to review a draft disposal authority for the Classification	
Rele	From: Film and Sent: Wednesd To: <sup>9(2)(a)</sup> Subject: FW: Re Office Kia ora <sup>9(2)(a)</sup> Please see the P Would the Boar Ngā mihi	day, 8 June 2022 12:07 pm Request for assistance to review a draft disposal authority for the Classification request from the contractor from the Classification Office below.	

Te Tari Taiwhenua |The Department of Internal Affairs

## www.dia.govt.nz 9(2)(a) ? ? From: 9(2)(a) Sent: Wednesday, 8 June 2022 10:57 AM 0,8, To: Film and Lit Board of Review <FilmLitBoardofReview@dia.govt.nz> Subject: Request for assistance to review a draft disposal authority for the Classification Office You don't often get email from 9(2)(a) . Learn why this is important Good morning, and I am an information management consultant working with The My name is 9(2)(a) Classification Office to develop a revised disposal authority for their public records. Part of the disposal authority process is to send the disposal authority documentation (an appraisal report) out for external consultation – preferably to external stakeholders who are in a similar sector, or have an interest in the business of the organisation.

It has been suggested by the Classification Office that the Secretary of the Film and Literature Board of Review would be an appropriate person to review their draft appraisal report and disposal schedule. Indeed, the Secretary also reviewed their previous disposal authority documentation 10 years ago.

Would you be willing, please to pass this request on to the Secretary, or to another person on the Board if that is appropriate. I would appreciate confirmation that someone is willing to review the documentation before I send it out. I would be happy to discuss the process if needed – my phone number is <sup>9(2)(a)</sup>

I am hoping to send out the documentation by the end of the week, and I usually request a response within two weeks.

If you would like to check that this request is genuine, please email 9(2)(a), at the Classification Office, 9(2)(a)

Thank you for your help, 9(2)(a)

9(2)(a)

Sent from Mail for Windows

From:	9(2)(a)
To:	Film and Lit Board of Review
Cc:	9(2)(a)
Subject:	RE: Review and Sign out memo 9(2)(a) - leave and reduced fee
Date:	Friday, 15 July 2022 5:33:26 PM
Attachments:	image001.png
	image002.png

Many thanks for reaching out.

The delegation rests with me now (after a few changes in reporting arrangements at our end as well ) – so I am happy for these to come to me directly. Please also copy in my PA  $^{9(2)(a)}$  so she can prioritise and keep track.

Noho ora mai 9(2)(a)

Director Digital Safety

New Zealand Department of Internal Affairs/Te Tari Taiwhenua

Phone<sup>9(2)(a)</sup>

Email: 9(2)(a)

From: Film and Lit Board of Review 9(2)(a)

Sent: Friday, 15 July 2022 11:48 am

**To:**<sup>9(2)(a)</sup>

**Cc:**<sup>9(2)(a)</sup>

Subject: RE: Review and Sign out memo 9(2)(a)

Tēnā koe<sup>9(2)(a)</sup>

I would like to introduce myself.

MaSS [my team – me actually] - is providing secretariat support to the Film and Literature Board of Review(FBLOR) until the function is transferred to the Office of DCE Te Haumi – Enterprise Partnerships. The decision to transfer FLBOR to the DEC's office was made recently following a review of Te Haumi.

leave and reduced fee

Reading  $P^{(2)(a)}$  email, I can see that the desk files we are using needs updating arising from successive staff turnover at our end. It still shows  $P^{(2)(a)}$  as the person processing applications for leave to the Secretary.

Could you let me know who, if it is not yourself, we should send applications for leave to? I will update our desk files where I can as part of the transition to the DCE's Office.

Thanks.

Ngā mihi 9(2)(a)

Lead Advisor

Strategy and Business Support – Ministerial Support and Secretariat Services Te Haumi | Enterprise Partnerships

Te Tari Taiwhenua | The Department of Internal Affairs

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## www.dia.govt.nz

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From: <sup>9(2)(a)</sup>

Sent: Friday, 15 July 2022 10:28 AM

**To:**<sup>9(2)(a)</sup>

**Cc:** Film and Lit Board of Review <sup>9(2)(a)</sup>

**Subject:** Review and Sign out memo<sup>9(2)(a)</sup> - leave and reduced feeT`e Morning<sup>9(2)(a)</sup>

	A bit of a mix-up between me and the secretariat for the Film and Literature Board of Review. We didn't appreciate that the delegations for the exercise of the Secretary's leave had been
	transferred from <sup>9(2)(a)</sup> to you.
	Attached for you attention is an application for leave from <sup>9(2)(a)</sup> and a memo recommending that you grant leave and a reduced fee.
	I presume, in future, someone in your team will take over the responsibility for processing these applications.
	Regards 9(2)(a)   Senior Policy Analyst   Ministerial Monitoring and Capability   Monitoring and Appointments 9(2)   www.dia.govt.nz
	official Information Act
	matte
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From:	9(2)(a)	
To:	Film and Lit Board of Review	
Subject:	RE: Review of appraisal report for The Classification Office	
Date:	Monday, 20 June 2022 9:37:11 AM	
Attachments:	image001.png	
	image003.png	
	image004.png	

Noted – 4 July will be fine. Thank you.

From: Film and Lit Board of Review 9(2)(a)

Sent: Friday, 17 June 2022 3:18 PM

To: 9(2)(a)

Subject: FW: Review of appraisal report for The Classification Office

Kia ora 9(2)(a)

For your attention please.

The Classification Office would like to have the Board's feedback by **Monday 4**<sup>th</sup> **July** but happy to negotiate a later date if you need more time.

\*\* ~98

## Ngā mihi

9(2)(a) | Lead Advisor

Strategy and Business Support – Ministerial Support and Secretariat Services

Te Tari Taiwhenua | The Department of Internal Affairs

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## www.dia.govt.nz

2

9(2)(a)

# From: <sup>9(2)(a)</sup>

Sent: Friday, 17 June 2022 2:48 PM

To: Film and Lit Board of Review 9(2)(a)

Cc: 9(2)(a)

Subject: Review of appraisal report for The Classification Office

You don't often get email from 9(2)(a) . Learn why this is important

Email for attention of 9(2)(a)

Dear 9(2)(a)

Thank you so much for agreeing to review The Classification Office's appraisal report for their disposal authority as required under the Public Records Act 2005.

## Background

I have been contracted by the Classification Office to develop the documentation for a revised disposal authority to be submitted to Archives New Zealand for approval. The attached appraisal report describes the various record classes The Classification Office hold, and assigns a value to them, along with a proposed retention period.

This report will form the basis for decisions made about which records can be transferred to Archives New Zealand and which records can be destroyed and when. These decisions will subsequently be summarised in a disposal schedule which will accompany the appraisal report in The Classification Office's submission.

The purpose of this consultation is to assure the Chief Archivist that informed decisions are being made about the disposal of government records. Your feedback will help to inform our decision-making from a range of perspectives and promote transparency and accountability. It may also identify where duplication of information may exist.

The Classification Office have selected some key agencies they work collaboratively with,

industry bodies and organisations representing key stakeholders to review this appraisal report. Please note, corporate records (such as those covering finance, HR and corporate administration) are not included in this appraisal report, as they are covered by the General Disposal Authorities (GDA 6 & 7) issued by Archives New Zealand.

We welcome any comments or feedback on anything contained in this appraisal report. If you have any queries relating to the content of this report, or the process, please contact 9(2)(a)either by phone: 9(2)(a) or by email: 9(2)(a)

Released under the Official Monnation Act We would very much appreciate your feedback by Monday 4<sup>th</sup> July. If this is unrealistic, please

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