

Time	Topic	Resource	Your Notes
	<ul style="list-style-type: none"> <li>• Evidence of your relationship with your sponsor</li> <li>• Inland Revenue tax statements for your sponsor/s to show their income.</li> </ul> <p><i>Ask if there are any further questions around this requirement and the Parent category. Answer as appropriate or refer to the Technical Expert.</i></p>	<a href="#">blish/opsmanual/#30986.htm</a>	
10 mins	<p><b>Risk considerations</b></p> <p>s 6(c)</p> <p>[Redacted content]</p> <ul style="list-style-type: none"> <li>• [Redacted content]</li> <li>• [Redacted content]</li> <li>• [Redacted content]</li> <li>• [Redacted content]</li> <li>• [Redacted content]</li> </ul>		

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Time	Topic	Resource	Your Notes
	<p>s 6(c)</p> <p>[Redacted content]</p> <p><b>Explain:</b> Great – you’ve made it through the theory part of this workshop. Next, we will use your knowledge to practice assessing Parent Resident visa applications using some case studies.</p>		

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## Case study one

### Topic outcomes

By the end of this topic, learners will be able to apply the end-to-end process when assessing a Parent Resident visa application

### Topic resources

- Parent Resident visa PowerPoint
- Case study One
- Visa Assessment Tool (VAT) for Parent Category: <http://thelink/content/mzkit/Pages/verifying-and-assessing.aspx>
- SOPs

### Lesson plan

Time	Topic	Resource	Your notes
10 mins	<p><b>EOI (Queued Pool) selection process</b></p> <p><b>Explain</b></p> <p>We are going to learn the steps for processing a Parent Resident visa application by applying the topics to some case studies.</p> <p>First, we are going to look at how the EOIs will be selected from the Queued Pool.</p> <p><b>Ask:</b></p> <p><i>Does anyone remember the date for the EOI Queued Pool?</i></p> <p><b>Answer:</b></p> <p><i>EOIs submitted on or before the 11<sup>th</sup> of October 2022. EOIs received on or after the 12<sup>th</sup> of October 2022 go into the Ballot Pool.</i></p>	SOPs	

Time	Topic	Resource	Your notes
	<p>Look up the following SOPs and discuss them as a group:</p> <ul style="list-style-type: none"> <li>• 0 Parent Category EOI Selection (Queued Pool) SOP</li> <li>• 1 Parent Category EOI Credibility Check SOP</li> <li>• 2 Parent Category EOI Decline SOP</li> <li>• 3 Parent Category Issuing ITA SOP</li> </ul> <p>Ask if there are any further questions. Answer as appropriate or refer to the Technical Expert.</p>		
20 mins	<p><b>Case Study One</b></p> <p>Ask learners to form pairs, preferably pair up more experienced staff with newer staff.</p> <p><b>Show learners the SOPs:</b></p> <ul style="list-style-type: none"> <li>• 4 Parent Category Resident Visa Assess Eligibility SOP</li> <li>• 5 Parent Category Resident Visa Decision Check SOP</li> <li>• 6 Parent Category Applications pending 3<sup>rd</sup> party checks</li> <li>• 7 Parent Category Assess health</li> <li>• 8 Parent Category Assess identity</li> </ul> <p><b>Hand out the VAT</b></p> <p><b>Hand out case study one</b></p> <p><b>Explain:</b></p> <p>You will have 15 minutes to read through your case and assess the application using the VAT and SOPs in your pairs. Once the time is up, we will debrief as a group before moving onto the next case study.</p>	<p><b>Slide 21</b></p> <p><b>SOPs</b></p> <p><b>VAT</b></p> <p><b>Case study one</b></p>	<p><b>Facilitator Note:</b> The information contained within this case study is based on a real applicant. Certain identifying information has been redacted or changed to protect privacy; however, this document needs to be treated confidentially to ensure INZ privacy requirements are upheld.</p> <p>In some cases, fake information/documents have been entered or created for training purposes. If certain details do not quite align – advise learners that the case studies are for training purposes only so may not always be an accurate reflection of actual cases. However, ask learners to keep case study details confidential and delete at the end of the session.</p>

Time	Topic	Resource	Your notes
5 mins	<p><b>Debrief:</b> Debrief using the below questions and talking points.</p> <p><b>Identity, health and character requirements</b></p> <p><i>Has XXXX provided all the required information in relation to identity, character, and health?</i></p> <ul style="list-style-type: none"> <li>• Yes: <ul style="list-style-type: none"> <li>○ <i>Passport provided for identity.</i></li> <li>○ <i>Police Certificate provided – is it less than six months old? Yes</i></li> <li>○ <i>Health is ASH for residence.</i></li> </ul> </li> </ul> <p><b>English language requirements</b></p> <p><i>Does XXXX meet the minimum requirements for English?</i></p> <ul style="list-style-type: none"> <li>• <i>Yes, she is a UK citizen (born).</i></li> </ul> <p><b>Family relationship requirements</b></p> <p><i>Are you satisfied that the sponsoring adult child meets the family relationship requirements? Why?</i></p> <ul style="list-style-type: none"> <li>• <i>Family tab in AMS and Birth Certificate of son.</i></li> </ul> <p><b>Sponsor eligibility</b></p> <p><i>Are you satisfied that the sponsoring adult child meets the sponsor eligibility? Why?</i></p>		

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Time	Topic	Resource	Your notes																		
	<ul style="list-style-type: none"> <li>NZ Permanent Resident, sponsor is in NZ and has been for at least 184 days out of last 3 years (shown in sponsor AMS screenshot).</li> </ul> <p><b>Sponsor income requirements</b></p> <p>Are you satisfied that the sponsoring adult child meets the minimum income requirements? Why?</p> <ul style="list-style-type: none"> <li>Pay slip and IRD Summary of Income. For one sponsoring adult sponsoring one parent Geoff earns over these amounts listed below:</li> </ul> <table border="1" data-bbox="394 694 1158 1114"> <thead> <tr> <th colspan="3">Minimum income thresholds for one sponsor:</th> </tr> <tr> <th></th> <th colspan="2">Number of Parents</th> </tr> <tr> <th>Effective date</th> <th>Median income</th> <th>1</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>\$57,710.80</td> <td>\$60,611.20</td> </tr> <tr> <td>2021</td> <td>\$56,160.00</td> <td>\$ 94,240</td> </tr> <tr> <td>2020</td> <td>\$53,040.00</td> <td>\$ 79,560</td> </tr> </tbody> </table> <p><b>Overall Assessment</b> s 6(c)</p>	Minimum income thresholds for one sponsor:				Number of Parents		Effective date	Median income	1	2022	\$57,710.80	\$60,611.20	2021	\$56,160.00	\$ 94,240	2020	\$53,040.00	\$ 79,560		
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## Case study two

### Topic outcomes

By the end of this topic, learners will be able to apply the end-to-end process when assessing an STR application, where there is greater complexity.

### Topic resources

- Parent Resident visa PowerPoint
- Case study two
- Visa Assessment Tool (VAT) for Parent Category: <http://thelink/content/linkit/Pages/verifying-and-assessing.aspx>
- SOPs

### Lesson plan

Time	Topic	Resource	Your notes
25 mins	<p><b>Case Study two introduction</b></p> <p><i>Ask learners to form pairs, preferably pair up more experienced staff with newer staff (you may want to keep learners in the same pairs as previous case study or mix it up).</i></p> <p><b>Hand out case study two</b></p> <p><b>Hand out the VAT</b></p> <p><b>Show learners the SOPs</b></p> <p><b>Explain:</b> You will have 20 minutes to read through your case and assess the application using the VAT and SOPs in your pairs. Once the time is up, we will debrief as a group before moving onto the next case study.</p>	<p><b>Case study two</b></p> <p><b>VAT</b></p> <p><b>SOPs</b></p> <p><b>Slide 22</b></p>	<p><i>Facilitator Note: The information contained within this case study is based on a real applicant. Certain identifying information has been redacted or changed to protect privacy; however, this document needs to be treated confidentially to ensure INZ privacy requirements are upheld.</i></p> <p><i>In some cases, fake information/documents have been entered or created for training purposes. If certain details do not quite align – advise learners that the case studies are for training purposes only so may not always be an accurate reflection of actual cases. However, ask learners</i></p>



Time	Topic	Resource	Your notes
			to keep case study details confidential and delete at the end of the session.
10 mins	<p><b>Debrief:</b></p> <p>Debrief using the below questions and talking points.</p> <p><b>Identity, and character requirements</b></p> <p><i>Has XXXX and YYYY provided all the required information in relation to identity and character?</i></p> <ul style="list-style-type: none"> <li>• Yes:</li> <li>• Passports provided.</li> <li>• Police Certificates provided – are they less than six months old? Yes</li> </ul> <p><b>Health requirements</b></p> <p><i>Has XXXX and YYYY met the requirements for health?</i></p> <ul style="list-style-type: none"> <li>• No, XXXX is Not ASH - due to spinal issues</li> <li>• Yes, YYYY is ASH for residence.</li> </ul> <p><i>What would you do in this case?</i></p> <ul style="list-style-type: none"> <li>• PPI – (consider medical waiver process)</li> </ul> <p><b>English language requirements</b></p> <p><i>Does XXXX and YYYY meet the minimum requirements for English?</i></p> <ul style="list-style-type: none"> <li>• Yes, both meet requirements of 4.0 or more in at least 2 of the 4 skills, OR an overall score of 5.0 or more.</li> </ul>		

Time	Topic	Resource	Your notes
	<p><i>If they hadn't provided test results, what could they do as an alternative to providing an English test?</i></p> <ul style="list-style-type: none"> <li>• <i>Pre-purchase ESOL tuition</i></li> </ul> <p><b>Family relationship requirements</b></p> <p><i>Are you satisfied that the sponsoring adult child meets the family relationship requirements? Why?</i></p> <ul style="list-style-type: none"> <li>• <i>Family tab in AMS and Birth Certificate (translated) of daughter.</i></li> </ul> <p><b>Sponsor eligibility</b></p> <p><i>Are you satisfied that the sponsoring adult child meets the sponsor eligibility? Why?</i></p> <ul style="list-style-type: none"> <li>• <i>NZ Permanent Resident, sponsor is in NZ and has been for at least 184 days out of last 3 years (shown in sponsor AMS screenshot)</i></li> </ul> <p><b>Sponsor income requirements</b></p> <p><i>Are you satisfied that the sponsoring adult child and her partner meets the minimum income requirements? Why?</i></p> <ul style="list-style-type: none"> <li>• <i>Yes - IRD Summary of Income. For two sponsoring adults sponsoring two parents, the sponsors earn over these amounts listed below:</i></li> </ul>		

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Time	Topic	Resource	Your notes																				
	<p>Minimum income thresholds for two (joint) sponsors:</p> <table border="1" data-bbox="347 336 1169 644"> <thead> <tr> <th colspan="2"></th> <th colspan="2">Number of Parents</th> </tr> <tr> <th>Effective date</th> <th>Median income</th> <th>1</th> <th>2</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>\$57,740.80</td> <td>\$115,481.60</td> <td>\$144,352</td> </tr> <tr> <td>2021</td> <td>\$56,160.00</td> <td>\$ 112,320</td> <td>\$ 140,400</td> </tr> <tr> <td>2020</td> <td>\$53,040.00</td> <td>\$ 106,080</td> <td>\$ 132,500</td> </tr> </tbody> </table> <p>2022: \$159,552.26  2021: \$147,686.82  2022: \$134,292.15</p> <p>s 6(c) [REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>			Number of Parents		Effective date	Median income	1	2	2022	\$57,740.80	\$115,481.60	\$144,352	2021	\$56,160.00	\$ 112,320	\$ 140,400	2020	\$53,040.00	\$ 106,080	\$ 132,500		
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Time	Topic	Resource	Your notes
	<p><b>Overall Assessment</b>  s 6(c) [Redacted]  [Redacted]  [Redacted]</p> <p>[Redacted]  [Redacted]  [Redacted]  [Redacted]  [Redacted]  [Redacted].</p> <p><b>Reiterate:</b>  These case studies have given you some practice using the VAT, SOPs, and applying the new requirements for this visa. Remember, you can always ask a TA if you need support for more complex applications.</p>		

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## Session Closure

### Outcomes

By the end of this topic, learners will have the opportunity to reflect on what they've learnt and ask any final questions.

### Resources

- Parent Resident Visa PowerPoint

### Lesson Plan

Time	Topic	Resource	Your notes
10 mins	<p><b>Session Close</b></p> <p><b>Show slide and explain:</b> Ka rawe (awesome), you have completed this workshop!</p> <p><b>Reflect:</b> Ask the group to volunteer their key take outs with the group.</p> <p><b>Ask:</b> Ask the group to show 1 - 10 fingers or stand on an imaginary line going from 1 - 10 in the room in response to the question: <i>How confident are you in assessing Parent Resident visa applications?</i></p> <p><b>Summarise:</b> Answer any final questions from the group. Thank you for attending today. Mā te wā (see you later).</p>	Slide 2	



NEW ZEALAND  
IMMIGRATION

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# Skilled Migrant Category

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MINISTRY OF BUSINESS,  
INNOVATION & EMPLOYMENT  
HĪKINA WHAKATUTUKI

New Zealand Government



# Course overview

- Structure of course
- Topics covered
- Breaks
- H&S emergency procedures



# What is the SMC?

- What are the goals of this pathway?
- What are three things to note about this pathway?
- How long can you be NZ under this visa type?
- What age do you have to be to qualify for this visa?
- What activities can you do under this visa type?

Instructions for accessing SMC information:

- Go to <https://www.immigration.govt.nz/new-zealand-visas>
- Type “SMC” in the ‘Apply for’ field and click on **Skilled Migrant Category Resident Visa**
- Click on **VIEW DETAILS & APPLY**

# How the applicant knows which visa to apply for

- Approach an immigration advisor
- Call the Immigration Contact Centre (ICC)
- Look on the immigration website

Instructions for looking on the NZ website:

- Go to <https://www.immigration.govt.nz/new-zealand-visas>
- Click **Work**
- Click **1. I'm thinking about New Zealand for work**
- Click **job market and key industries**
- From the 'Skills in demand' table, click on an occupation (eg 'Engineering')
- Scroll down and click **Visas to work** under 'Visa options'
- Click **Skilled Migrant visa** under 'Resident visas'

# Overview of SMC visa process

See SM1.5 Overview



*Deferral of a decision – SM3.20*

**Decision will be deferred** If requirements met but don't have points for employment in NZ or haven't studied full time for two years in NZ and gained Doctorate or Master's degree.

Instructions for accessing SMC information:

- Go to <https://www.immigration.govt.nz/new-zealand-visas>
- Type “**SMC**” in the ‘Find a visa factsheet’ field and click on **Skilled Migrant Category**
- Click on **PROCESS** and select a ‘Nationality on passport’ and a ‘Location when you apply’ and whether to ‘Include others on application’ and a ‘Preferred method of submission’.
- Click **VIEW PROCESS**



# Employers responsibilities

- Checking visa status (VisaView)
- Providing evidence of a job offer
- Meeting rights and obligation under employment and immigration law
- Providing an Employer Supplementary Form, if required

Instructions for accessing Employer information:

- Go to <https://www.immigration.govt.nz/new-zealand-visas>
- Type “SMC” in the ‘Find a visa factsheet’ field and click on **Skilled Migrant Category**
- Click on **EMPLOYERS**

# Difference between SMC and other visa types

Instructions for comparing visa types:

- Go to <https://www.immigration.govt.nz/new-zealand-visas>
- Click **Work**.
- Click **2. Explore visa options to work**.
- Enter the criteria that you *have* a job offer, you're from the **Bahamas** and you're **35** years old.
- Click **DISPLAY OPTIONS**
- Compare **Skilled Migrant Category Resident Visa** to **Essential Skills Work Visa**, then click **VIEW & COMPARE**.

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# Assessing an SMC application

Once you have received an application which has been through an EOI:

1. Check all the documents are present as outlined in the Global Process Manual
2. Use the visa assessment tool, and the
3. Operations Manual

On **The Link** go to **About us**, select **Immigration New Zealand**, then **Resources**, click **INZkit** to access the following:

1. Click **Processing applications**, click on **View** under 'Global Process Manual', click **Skilled Migrant Category (SMC)**
2. Click **Verifying and assessing**, scroll down and click **Skilled Migrant Category Visa Assessment Tool (Post-28 August 2017)**
3. Click **Operations Manual (click on INZkit to bring it up)**, click **Residence**, then **Skilled Migrant Category**

# Health, Character and Identity

## Questions:

- Has XXXX provided all the required information in relation to identity, character and health?
- How many points would we allocate for XXXX's age?

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## Questions:

- What are the minimum English standards for principal applicants?
- How recent should the acceptable language test be at the time of lodging an application?
- What are some acceptable tests and their result levels?
- XXXX has IELTS score of 7.0. Is this an acceptable level?

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# ANZSCO

## Question:

- If the occupation is not on ANZSCO what evidence is required to assess it as skilled?

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# Skilled employment

## Questions:

- What ANZSCO skill level is the role that XXXX is applying for?
- Is XXXX's role a substantial match?
- Does XXXX's role meet the definition of skilled?
- Does XXXX get any bonus points for her NZ work experience?
- Does she get bonus points for skilled employment in an area of absolute skill shortage?

Verification Toolkit > Industry Specific Resources > General Work-Related Risks & Advice

# Remuneration threshold

## Questions:

- Does XXXX's hourly rate meet the remuneration threshold?

- On **The Link** go to **About us**, then **Our groups**, select **Immigration New Zealand**, then **Resources**, click **INZkit** to access the following:
- Click **Verifying and assessing**, scroll down and click **Skilled Migrant Category Visa Assessment Tool (Post-28 August 2017)**



# Suitably qualified for skilled employment?

## Questions:

- What would XXXX need to be qualified as a Registered Nurse?
- Is XXXX suitably qualified by qualification or by work experience?

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# Qualification level

## Questions:

- How is a qualification recognised?
- How are points for recognised qualifications allocated?
- Use the LQEA table to check:
  1. Bachelor (BSc) (Biology), Aalborg Universitet Denmark, 2007
  2. Bachelor of Arts. Shahid Beheshti University Iran, 1997
  3. Bachelor of Business, Charles Darwin University Australia, 2007
- What evidence is required for an overseas qualification not listed on the NZQF?
- What are the bonus points for qualifications earned in NZ ?
- How many points can we award XXXX for her qualification?

# Work experience

## Questions:

- Points are calculated on the basis of every \_\_\_ complete years of skilled work experience up to a maximum of \_\_\_ years e.g. Three years of skilled work experience qualifies for \_\_\_?
- Are there any additional requirements for skilled work experience i.e. hours worked ?
- If XXXX didn't have a recognised qualification, does she have enough work experience to meet the requirements?
- Is XXXX suitably qualified?

# Calculating application points

## Question:

- Does XXXX have enough application points to qualify for the Skilled Migrant Category?

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Out of Scope

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

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# Useful tips

- Ensure the concerns outlined in the PPI letter are the same reasons upon which the decline decision is based.
- Concerns not put to the applicant must not be relied on in the final decision.
- If further information is requested, a PPI letter should not be sent prior to the expiry of the deadline.
- Make it clear to applicants the type of evidence that INZ requires and will accept.

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# Applications with partner

## Questions:

- What's the definition of a partner ([R2.1.10](#))?
- What's the definition of a genuine and stable relationship ([F2.20.15](#))?
- How long do you have to have been living together for a person to be considered a partner ([R2.1.15](#))?
- When may partners be included in an application ([R2.1.15](#))?

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# Health, Character and Identity

## Questions:

- Has XXXX provided all the required information in relation to identity, character and health?
- How many points would we allocate for XXXX's age?

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## Questions:

- Does XXXX meet the minimum requirements for English?
- Does XXXX's partner meet the minimum requirements for English?
- What are the English language requirements for XXXX's partner, if they are claiming bonus points for skilled employment or recognised qualifications?

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# ANZSCO

## Question:

- What is the ANZSCO skill level for this role and is it sufficient to meet skilled employment requirements?

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# Job meets definition of skilled

## Questions:

- Is the employment skilled?
- Is the job a substantial match to ANZSCO?
- Do you have enough information at this stage to make a decision?
- If not what further information do you require?

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# Remuneration threshold

## Questions:

- Are you satisfied that the hourly rate meets the remuneration threshold?

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# Suitably qualified for skilled employment

## Questions:

- Is XXXX suitably qualified?
- How did you come to this decision?

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# Qualification level

## Questions:

- How many points, if any, would you award for XXXX's qualification?
- Would you award qualification points for XXXX's partner?
- How did you come to these decisions?

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# Calculating work experience

## Questions:

- What instruction number refers to points claimed for the skilled work experience of a partner?
- How many points, if any, can XXXX claim for skilled employment?
- How did you come to these decisions?

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# Calculating application points

## Question:

- Does the applicant have enough points to meet the requirements for the SMC?

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# Health, Character and Identity

## Questions:

- Has XXXX provided all the required information in relation to identity, character and health?
- How many points would we allocate for XXXX's age?

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## Questions:

- Does XXXX meet the minimum requirements for English?
- What did you check in reaching this decision?

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## Question:

- What is the ANZSCO skill level for this role and is it sufficient to meet skilled employment requirements?

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# Job meets definition of skilled

## Questions:

- Is the job a substantial match to ANZSCO description?
- Do you have enough information at this point to make a decision about whether the job is skilled?
- If not, what further information do you require?

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# Remuneration threshold

## Questions:

- Does XXXX's hourly rate meet the remuneration threshold?
- Are you satisfied that the role is sustainable given the rate being offered and what you know about the employer at this stage?

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# Suitably qualified for skilled employment

## Questions:

- Is XXXX suitably qualified?
- How did you come to this decision?

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# Qualification level

## Question:

- How many points can we award XXXX for his qualification?

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