

19 December 2022

fyi-request-21006-c2d62aa1@requests.fyi.org.nz

Dear Lewis T

REQUEST FOR INFORMATION

I refer to your Official Information Act 1982 (OIA) request dated 1 November 2022, in which you sought:

All documentation of the operation (such as operating manuals, instruction booklets etc) and access control restrictions e.g: to stop people making a suspiciously high amount of requests to the application.

Police sought clarification on your request and on 15 November 2022, you replied with:

Sorry for late response in regards to operation I mean booklets like the PNC operators manual in the UK, thanks (sic) and hope this helps

The National Intelligence Application (NIA) Manual describes all NIA functions and how to use the platform. The NIA Manual is some 1400 pages and is withheld pursuant to section 18(f) of the OIA, as the information requested cannot be made available without substantial collation or research. I have considered whether fixing a charge under section 15 or extending the time limit under section 15A would make it possible to respond to your request but ultimately do not believe that either options would serve the purpose of your request.

The primary Police documents guiding staff about what information to record in NIA is the National Recording Standard (NRS). The NRS is published on the Police Website and is publicly available at: <https://www.police.govt.nz/about-us/publication/national-recording-standard-march-2022>

Access to NIA is restricted and as such subject to meeting the requirements of being an employee of Police and the policy set out below.

All access to NIA is logged in transaction history logs and subject to scrutiny. Random and targeted audits of NIA usage are performed by Police's National Integrity Unit to ensure appropriate use.

Police National Headquarters

180 Molesworth Street. PO Box 3017, Wellington 6140, New Zealand.
Telephone: 04 474 9499. Fax: 04 498 7400. www.police.govt.nz

Information around our acceptable use of information and technology, and information security is also publicly available as follows:

- <https://www.police.govt.nz/sites/default/files/publications/info-sec-acceptable-use-of-information-and-ict-099622.pdf>
- <https://www.police.govt.nz/sites/default/files/publications/info-sec-information-security-redacted-300522.pdf>
- <https://www.police.govt.nz/sites/default/files/publications/ourcode.pdf>

I trust that the information provided satisfactorily addresses your areas of interest.

If not, you have the right to ask the Ombudsman to review my decision if you are not satisfied with the response to your request. Information about how to make a complaint is available at: www.ombudsman.parliament.nz.

Respectfully



Mhoira Donachie
Business Systems Manager
Service & Resolutions
Police National Headquarters