



16 November 2022

Helen Pinker  
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Tēnā koe Helen

Thank you for your email of 18 October 2022 to the Ministry of Education requesting the following information:

*Has Mangapapa School applied for a Third Party Occupancy, Application for Approval in Principle for any groups or organisations who operate Zumba classes in the Mangapapa School Hall in last five years.  
If so could you provide the names of the Zumba groups and the date their occupancy started?*

Your request has been considered under the Official Information Act 1982 (the Act).

Mangapapa School has not applied for a Third Party Occupancy Agreement with the Ministry for any Zumba groups. I am therefore refusing your request under section 18(e) of the Act, as the information requested does not exist.

The Ministry has been advised by the school that the Zumba group is called Mangapapa School Zumba, and that it has been using the school hall since 2015. The group uses the hall for a maximum of five hours per week.

As per the Ministry's Third Party Occupancy Process, only a Casual Use Agreement is needed in these instances. You can find more information about the Ministry's policy here: [education.govt.nz/school/property-and-transport/leasing-and-hiring/leasing-or-hiring-to-third-parties/](https://education.govt.nz/school/property-and-transport/leasing-and-hiring/leasing-or-hiring-to-third-parties/).

Thank you again for your email. You have the right to ask an Ombudsman to review my decision on your request, in accordance with section 28 of the Act. You can do this by writing to [info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz) or to Office of the Ombudsman, PO Box 10152, Wellington 6143.

Nāku noa, nā



Jocelyn Mikaere  
**Hautū | Deputy Secretary**  
**Te Mahau | Te Tai Whenua (Central)**