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Mathew McMillan  
Addiction Advice and Assessment Services  
231 Kawai Street South  
Nelson 7010

Dear Mathew

### **Response to your request for official information**

Thank you for your request for official information, received by the Ministry of Health (the Ministry) on 24 September 2014.

You requested a copy of the evaluation of your proposal and the other proposals that were reviewed by the RFP Evaluation Panel, including copies of the completed scoring sheets.

I understand officials from my office met with you on 3 April 2014. They informed you that the Evaluation Panel had made a unanimous decision that your proposal did not meet the minimum standards and was therefore excluded from further evaluation. As a result there is no scoring sheet available. I have included a copy of the Evaluation Panel's minutes and the consensus score sheet as the record of the evaluation of your proposal.

You also asked for a copy of the panel's evaluation including the completed scoring sheets for proposals other than yours. You are aware that the Ministry has not implemented the Request for Proposals outcomes to date, pending a legal application for a judicial review. Therefore, the Ministry is still in a commercial and contract negotiation phase in relation to the information you have requested.

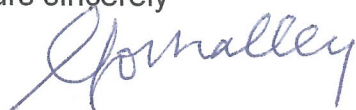
I am conscious of the principle of availability set out in section 5 of the Official Information Act 1982 (the Act). However, I have decided that it is necessary to withhold this information to enable the Ministry to carry out without prejudice or disadvantage, commercial activities and contract negotiations, as permitted by sections 9(2)(i) and 9(2)(j) of the Act. I am satisfied that my reasons for withholding this information are not outweighed by other considerations which render it desirable, in the public interest, to make the information available.

You have the right under section 28(3) of the Act to ask the Ombudsman to investigate and review the Ministry's decision on this request. Information is on the website of the Office of the Ombudsman ([www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz)). You can also contact the Ombudsman on freephone 0800 802 602.

Enclosed with this letter is the relevant documentation held by the Ministry to respond to your request. The Ministry has identified 2 documents as set out in the table below:

Date	Subject	Document
15/10/2014	Extract from RFP Evaluation Panel minutes for Addiction Advice and Assessment Services, Nelson	Page 29 no redactions
15/10/2014	Panel Consensus Score Sheet	

Yours sincerely



Cathy O'Malley  
**Deputy Director-General**  
**Sector Capability and Implementation**



**Panel Consensus score.**

The panel agreed by consensus that the proposal below did not meet minimum standards.  
By not meeting minimum standards, there are no scores entered into any of the evaluation criteria.

Tasman / Nelson / Marlborough

Canterbury / West Coast

Quality		Addition Advice	Addition Advice
Requirements	Governance	0	0
	Management	0	0
	Financial viability	0	0
	Conflicts of Interest	0	0
Quality		Addition Advice	Addition Advice
Delivery	Viable organisational structure	0	0
	Innovative practice or structure	0	0
	Understanding requirements	0	0
	Knowledge of sector	0	0
	Work with Māori	0	0
	Work with Pacific	0	0
	Work with Asian	0	0
	Work with Disabilities	0	0
	Demonstrate how services delivered	0	0
	Innovative service delivery models	0	0
Quality		Addition Advice	Addition Advice
Experience	Experience	0	0
	Successful prior experience	0	0
Quality		Addition Advice	Addition Advice
Capability	Technical ability	0	0
	Recruit and train	0	0
Quality		Addition Advice	Addition Advice
Alignment	Alignment with addiction treatment sector	0	0
	Alignment with Strategic Plan	0	0
	Alignment with provider collective	0	0
	Alignment with Whānau Ora collective	0	0
Quality		Addition Advice	Addition Advice
Outputs and Outcomes	Quality measures	0	0
	Performance measures	0	0
Quality		Addition Advice	Addition Advice
Purchase Units	Deliver all purchase units across a region	0	0
Quality		Addition Advice	Addition Advice
Price	Deliver clinical and PH	0	0
	Ability to deliver as sole provider	0	0
	Price per FTE	0	0
Minimum Standards		Addition Advice	Addition Advice
13	Have or will obtain insurance to cover any liabilities that may arise	Fail	Fail
15	Clear and justified logic for holding any information as confidential	Fail	Fail
16	Arrangements in place to ensure client confidentiality	Fail	Fail

**SCORE SUMMARY**

Tenderer name:		Addition Advice	Addition Advice
<b>TOTAL WEIGHTED SCORE</b>		<b>0.00</b>	<b>0.00</b>
Compliance with Min. Standards		Pass	Pass
Overall Quality threshold (a score of at least 50%)		This tender has not met the Quality threshold	This tender has not met the Quality threshold

The Total Weighted Scores are made up of...

Quality summary	Out of	Addition Advice	Addition Advice
Requirements	12.5	0.00	0.00
Delivery	15	0.00	0.00
Experience	7	0.00	0.00
Capability	15	0.00	0.00
Alignment	10	0.00	0.00
Outputs and Outcomes	7.5	0.00	0.00
Purchase Units	3	0.00	0.00
Price	30	0.00	0.00
<b>Weighted Total =</b>	<b>100</b>	<b>0.00</b>	<b>0.00</b>

## Part 2: South Island providers

Addiction Advice and Assessment Services

**CO-REGION COVERAGE**

**TASMAN/NELSON/MARLBOROUGH and CANTERBURY/WEST COAST**

Quality	Comments
General comments	Panel decided that the Proposal did not meet the minimum threshold standards and this was not scored.
Minimum standards	Proposal failed to show that it had or will obtain adequate insurance to cover all liabilities that may arise, clear and justified logic for holding any information as confidential, and arrangements in place to ensure client confidentiality.

### Associated regions

Tasman / Nelson / Marlborough  
Canterbury / West Coast

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OFFICIAL INFORMATION ACT