



HEALTH QUALITY & SAFETY  
COMMISSION NEW ZEALAND

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4 August 2022

John Luke

By email: [fyi-request-20114-2b010778@requests.fyi.org.nz](mailto:fyi-request-20114-2b010778@requests.fyi.org.nz)

Re: Board Meetings and Minutes for 2022

Dear John

### **Official information request**

I am writing to acknowledge receipt of your official information request regarding minutes for the 2022 board meetings.

We received your request on 3 August 2022. We will endeavour to respond to your request as soon as possible and in any event no later than 31 August 2022, being 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe.

If you have any queries, please feel free to contact us at [info@hqsc.govt.nz](mailto:info@hqsc.govt.nz). If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be considered.

**Please note that the Commission publishes some of its OIA responses on its website, after the response is sent to the requester. The responses published are those that are considered to have a high level of public interest. We will not publish your name, address or contact details.**

Yours sincerely

Alana Emery

**OIA Coordinator**

**Health Quality & Safety Commission**