

27 July 2022

C152830

Shane Gibson

[fyi-request-19562-e77994ae@requests.fyi.org.nz](mailto:fyi-request-19562-e77994ae@requests.fyi.org.nz)

Tēnā koe Shane

Thank you for your request dated 2 June 2022 to the Department of Corrections – Ara Poutama Aotearoa, inquiring about Corrections' information management policy and use of Google Analytics. Your request has been considered under the Official Information Act 1982 (OIA).

On 4 July 2022, you were advised that Corrections extended the due date of our response to you pursuant to section 15A(1)(b) of the OIA.

You requested:

*I note on your website <https://www.corrections.govt.nz> you are using Google Tag Manager and Google Analytics to record details of visits to your website.*

*Can you please provide the following:*

- 1) The length of time this Google Analytics data is retained for.*
- 2) A copy of the Information Management policy that this data retention period is based upon.*

Corrections uses Google Analytics 3 to collect and report information. The information is retained for 26 months which is one of the default Google Analytics 3 options. This is not covered by Corrections' Disposal Schedule. However, it is aligned with Archives NZ General Disposal Schedule GDA6.

More information can be found on <https://www.archives.govt.nz/manage-information/how-to-manage-your-information/disposal/general-disposal-authorities>

Due to the upcoming retirement of Google Analytics 3, Corrections signed up for Google Analytics 4 in May 2021. The data collected through Google Analytics 4 is currently not being used to report information. The data is retained for 14 months, which is the maximum Google Analytics 4 option.


Further information on our privacy and transparency commitments can be found on our website at:

[https://www.corrections.govt.nz/about\\_us/who\\_we\\_are/our\\_privacy\\_commitment](https://www.corrections.govt.nz/about_us/who_we_are/our_privacy_commitment)

Please note that this response may be published on Corrections' website. Typically, responses are published quarterly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

I trust the information provided is of assistance. I encourage you to raise any concerns about this response with Corrections. Alternatively, you are advised of your right to also raise any concerns with the Office of the Ombudsman. Contact details are: Office of the Ombudsman, PO Box 10152, Wellington 6143.

Ngā mihi

A handwritten signature in blue ink, appearing to read 'Chris Jones', is positioned below the text 'Ngā mihi'.

Chris Jones  
Deputy Chief Executive People & Capability (Acting)