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22 February 2022

Alan Thompson

By email: fyi-request-18291-3f507885@requests.fyi.org.nz

Tēnā koe Alan

Information Request – Paper on Incident Management

I refer to your official information request dated 24 January 2022 asking for the paper on Incident Management referred to in our response dated 20 January 2022.

The Official Information Act 1982 (**OIA**) requires that we advise you of our decision on your request no later than 20 working days after the day we received your request. Unfortunately, it will not be possible to meet that time limit and we are therefore writing to notify you of an extension of the time to make our decision, to 8 March 2022.

The reason for the extension is that consultations necessary to decide on your request are such that a proper response to your request cannot reasonably be made within the original time limit.

We will endeavour to make a decision on your request as soon as possible.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Nāku noa, nā

A handwritten signature in black ink, appearing to read 'Lucy Cotterill'.

Lucy Cotterill

Chief Advisor to the DCE - Office of the Chief Executive