



16 November 2021

R S Bicknell

Email: fyi-request-17103-aef86608@requests.fyi.org.nz

Dear R S Bicknell

Official Information request – Total expenditure SEA CAPE

I refer to your request for official information of 9 October and transfer request from Victoria University of 19 October 2021 respectively. The University of Waikato (University) has given due consideration to your request and provides the **attached** table and following information.

1. Information regarding alcohol purchases is not recorded separately in our financial reporting systems. Costs associated with expenditure on alcohol are included in the hospitality field. Your request for the provision of this information separately, is refused in accordance with Section 18(f) of the Official Information Act 1982 (OIA) as to provide the information would require a substantial amount of research and collation that would affect the effective administration of the University.
2. International airfares purchased are economy class, in accordance with the University's Travel and Expenses Policy. However, in some instances, individuals may choose to upgrade their class of travel at their own personal expense.
3. There were no private club memberships purchased for SEA Cape members. Therefore, this aspect of your request is refused in accordance with Section 18(e) of the OIA as the information does not exist.
4. We have provided the total amount spent on salaries. Detailed information regarding salaries is withheld in accordance with Section 9(2)(a) of the OIA in order to protect the privacy of natural persons.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jim Mercer'.

Jim Mercer
Chief Operating Officer

Total expenditure for SEA CAPE 2018 – 2020

	2018	2019	2020
Hospitality	3,149.34	6,002.95	1,413.28
International airfares			
Economy	17,022.54	47,744.13	-
Memberships	-	-	-
Salaries	165,757.83	143,455.72	101,208.96
Hotels			
Travelodge	-	72.78	-
Albert Court Motor Lodge	-	76.52	-
Coast Motor Lodge	84.33	-	-
Quest Atrium	-	66.81	-
*hotel name unknown	362.00	-	-
Harbour View	39.91	-	-
Central park Motor Inn	48.12	-	-
Hungagungatoroa Marae	200.00	-	-
Ibis Budget Auckland Airport	886.00	-	-
Hotel V Lavendar - SIN & Seri Pacific Hotel - KL booked as a package	15,707.69 (11 ppl 7 nights)	-	-
Waikato-Tainui College for Research & Development	2,000.00 (8 ppl 2 nights)	-	-
Jet Park Hotel Auckland Airport	-	2,735.00 (17 ppl 1 night)	-
Bong Sen, Babylon Grand, Bamboo Sapa, Skylark Hotel booked as a package	-	23,373.00 (18 ppl 7 nights)	-
Bolton Hotel	128.38	-	-
Double Tree by Hilton	-	-	382.37