

**Minutes Newton Central School Board of Trustees
Tuesday 20th October_2020**

Apologies:

Attendance: Kim, Hannah, Riki, Tiopira, Rebecca, Kiri, Geoff, Vasiti (Christine via Zoom)

| | Led by: | Discussion: | Action: |
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| <p>Timatanga: 19:01hrs Karakia: Tiopira</p> <p><u>1. Administration</u></p> <p>1.0 Minutes from last meeting and correct record</p> <p>1.1 Signing of hardcopy of last minutes</p> <p>1.2 Update on assigned actions – see table below minutes</p> <p>1.3 Update on Maori medium representation.</p> <p>1.4 Board representation</p> <p>1.5 Secretary resignation</p> | <p>Chairs</p> | <p>Deferred to next hui.</p> <p>Christine has volunteered to be secretary for the remainder of 2020.</p> | <p>MOTIONS APPROVED:</p> <p>The board approves the minutes from the last meeting, pending the update of Tiopira's record of board appointment.</p> <p>The board approves the co-optio of a selected member to replace the departing elected representative, subject to community agreement</p> |
| <p><u>2. Strategic Decisions</u></p> <p>2.0 Special Character</p> <p>2.1 Zoning</p> | <p>Elected members</p> | <p>The discussion was focused on cohesion and integration of 3 areas that will come to represent our special character.</p> <p>Hannah updated the board on the upcoming hui with the MoE and how the outcome of that meeting greatly impacts future zoning.</p> | <p>MOTIONS APPROVED:</p> <p>The board approves Riki to engage with Andrew Melville to engage in the next phase of special character development with a budget of up to \$2000.</p> <p>The board delegates Riki and Hannah to determine whether to accept the P2 students based on upcoming MoE meeting.</p> |

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| <p>2.2 Staffing</p> <p>a) Study-leave approval</p> <p>b) AUT counsellors</p> <p>2.3 Kahui Ako Updates</p> <p>a) New leadership model possibilities / Riki</p> <p>b) Endorsement of New Māori Medium representative model – Tāmaki Herenga Reo</p> | | <p>Riki’s recommendation is for the board to endorse the study-leave</p> <p>Riki updated the board on an incoming counsellor starting at NCS.</p> <p>Riki informed the board of new leadership opportunities which would challenge him, bring funding to NCS, but also limit his time as principal.</p> | <p>The board approves the recommendation of Riki to grant study leave request.</p> <p>The board approves the NAP letter endorsing Riki’s application for a lead role in the Kahui Ako</p> <p>The board approves the letter sent supporting the need for the establishment of Tamaki Herenga Reo.</p> |
| <p><u>3. Financial</u></p> <p>3.0 Urgent response funding</p> | <p>Riki & Christine</p> | <p>Riki updated the board on the 5 applications for additional funding, 4 of which were approved.</p> <p>Christine updated the board on the Giltrap grant which has been received.</p> | <p>MOTIONS APPROVED:</p> |
| <p><u>4.Strategic Discussions</u></p> <p>4.1 Staffing Resolution - In Committee</p> <p>4.2 Noho Marae Update (Awahou)</p> <p>4.3 Noho Marae Te Uru Karaka</p> | | <p>The marae visit has been cancelled.</p> <p>The recommendation is for the board to approve the Te Uru Karaka trip, subject to the RAMS.</p> | <p>MOTIONS APPROVED:</p> |

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| 4.4 Review and update on policies | | Christine presented her draft constitution framework. | |
| 5 <u>Correspondence (listed below Minutes)</u> 5.1 Correspondence | | | |
| 6. <u>Property</u> 6.1 Meeting on 28 th – need agreement on location of relocatable classrooms 6.2 Property consult agenda | | | MOTIONS APPROVED: The board approves the two options for relocatable classrooms to present to MoE at upcoming meeting. |
| 7. <u>Te Whao matters</u> | | Tiopira voiced concern over the capacity of intermediate schools having space for Te Uru Karaka students. | |
| 7. <u>Agenda Items for Next Meeting</u> | 1: Update on Maori Medium Representation. 2: Update on Te Uru Karaka and RAMS. | | |
| Whakamutunga: 21:29pm | | | |
| Note 1: Correspondence is listed on the back of the agenda Note 2: List of current delegations attached to agenda | | | |

Inward Correspondence:

[03/08/20 International Students Update](#)

[23/09/20 Stewardship Update – KaoW– New leadership structure](#)

[15/10/20 Better Start Progress Report](#)

[24/09/20 TLRI Proposal](#)

[19/10/20 Classroom placement options - short term solutions](#)

Outward Correspondence:

21/09/20 [Reference letter to TLRI regarding research project for Te Akapūkāea](#)

19/10/20 [Approval Letter for Principal to apply for Kāhui Ako Leadership Role](#)

19/10/20 [Tamaki Herenga Reo Endorsement](#)

NEXT MEETINGS:

Please review Meetings document [here](#).

STATUS OF ACTION ON DECISIONS

| hui | action | who | RAG status |
|------------|--|------------------------|---------------------------------|
| 24/08/20 | Engage specialist to review Support Staff structure | Riki | In progress |
| 24/08/20 | Implement tree audit | Riki | In-progress |
| 24/08/20 | Draft thank you letters to: Tipene (Hannah) Sheila (Hannah) Andrew Melville (Kiri) | See names | To be done this month |
| 24/8/20 | Resolve billboard situation to remove | Riki | Needs to be addressed |
| 24/8/20 | Convene appraisal sub-committee | Hannah | reported at last hui (Nov 2019) |
| 24/8/20 | review policy redevelopment in relation with all underpinning school values | | Working Group |
| 15/05/2018 | EXIT interviews to be conducted | Riki and Hannah | On-going |
| 24/08/20 | Riki to invite Māori medium staff to a BoT meeting each year to discuss pedagogical and curriculum plans on an annual basis. | Riki | To be done in 2020 |
| 7/08/2018 | lengths of terms for co-opted trustees (produce a SS for all members) | Christine | In progress |
| 7/08/2018 | complete Curriculum policy review in 2019 | policy team | In progress |
| 11/09/2018 | Arrange parent survey re online achievement reporting Link to questions | Laurayne, Hannah, Kim, | In progress |
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I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Newton Central School, dated 8th September 2020

Signature / Name

Signature / Name

Co-chair _____

Co-chair _____

Date: _____