

**Minutes Newton Central School Board of Trustees  
Tuesday 24th March 2020**

**Apologies:**

**Attendance: Vasiti, Riki, Julia, Hannah, Tipene, Geoff, Kim, Kiri, Rebecca,**

	<b>Led by:</b>	<b>Discussion:</b>	<b>Action:</b>
<p>Timatanga: 19:00hrs Karakia: Riki</p> <p><b>1. Administration</b></p> <p>1.1 <a href="#">Minutes</a> from last meeting and correct record</p> <p>1.2 Update on assigned actions – see table below minutes</p>	Chairs		<p><b>MOTIONS APPROVED:</b></p> <p>1.1 Minutes from last meeting are a correct record.</p>
<p><b>2. Strategic Decisions</b></p> <p>2.1 Approve additional co-option of an elected member of the BoT</p> <ul style="list-style-type: none"> <li>- Update on procuring additional board member.</li> </ul> <p>2.2 Approval of the annual plan</p> <ul style="list-style-type: none"> <li>- 2020 Budget</li> </ul> <p>2.3 Statement of Variance</p>	Elected members	<p>2.2 The recommendation is to approve the annual plan as it was presented at the previous hui, recognizing that additional changes will be reflective of the current COVID-19 crisis.</p>	<p><b>MOTIONS APPROVED:</b></p> <p>2.1 The board approves Geoff Ward in a selected position to fulfill an elected vacancy on the BoT.</p>
<p><u>Monitoring</u></p> <p>4.2 Financial Accounts</p>	Christine / Riki  Riki	4.2 Recommendation to approve the budget as presented, but we will need to put a freeze on expenses due to COVID-19 crisis.	<p><b>MOTIONS APPROVED:</b></p>
<u>Strategic Discussions</u>			

<p>5.2 Vision statement progress: report</p> <p>5.3 Coronavirus plan, policy, and required actions.</p> <p>5.4 Policy review plan</p>	<p>Andrew Melville, Tamati</p> <p>BOT members</p>	<p>5.2</p> <ul style="list-style-type: none"> <li>-To gain approval from the BOT to continue to pursue a unified Vision Statement.</li> <li>-To gain directive from the BOT to re-engage with representatives of each stakeholder group to garner consensus on the developing concepts.</li> <li>- To report back to the BOT at next hui on a final draft of a vision statement.</li> </ul> <p>5.3 A request is made for Christine and Riki to return to the next hui with recommendations on how to approach current expenditure.</p> <p>5.4 Recommendation to approve that Hannah, Christine, and Tamati work on presenting policy changes at the next hui.</p>	
<p><u>Correspondence (listed below Minutes)</u></p> <p>6.2 Correspondence</p>			<p><b>MOTIONS APPROVED:</b></p>
<p>7 <u>Te Whao matters</u></p> <p><u>6.1.</u> Confirm structure of BOT hui so Te Whao can confirm structure and times of meetings for Te Whao</p> <p><u>6.2</u> Constitution / Special Character work – Te Whao considerations: meeting with Christine</p>			

7. <u>Agenda Items for Next Meeting</u>		1: Policy Review and Recommendations 2: Budget Priorities	
Whakamutunga: 20:46hrs			
Note 1: Correspondence is listed on the back of the agenda Note 2: List of current delegations attached to agenda			

**Inward Correspondence:**

1. [Letter clarifying donations policy](#)
2. [Decision tool for early learning and school responses to COVID-19](#)
3. [Corona Virus MOE Notification – MOE – Mon March 23<sup>rd</sup>](#)
4. [Audit Visit Confirmation – April 2020 RSM.](#)

**Outward Correspondence:**

1. [Notification to community of School Donation](#)

**NEXT MEETINGS:**

Please review Meetings document [here](#).

*I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Newton Central School, dated 24<sup>th</sup> March 2020*

Signature / Name

Signature / Name

Co-chair \_\_\_\_\_

Co-chair \_\_\_\_\_

Date: \_\_\_\_\_

**STATUS OF ACTION ON DECISIONS**

<i>hui</i>	<i>action</i>	<i>who</i>	<i>RAG status</i>
18/8/16	complete Declaration of Interests and Trustee all gaps	all	superseded
15/12/16	advise accountant about approval of attributing earmarked fundraising to the year in which will be used	Ira/Riki	next financial year

18/5/17	review billboard rental situation	Riki	on-going
18/8/17	convene appraisal sub-committee	Laurayne	reported at last hui (Nov 2018)
16/11/17	ensure review of curricula is included in Board annual plan	Riki	include with policy review
16/11/17	review values (to underpin policy redevelopment, etc)	all	Working Group
14/12/17	clarification on 'trading income' in budget	Riki	in progress
15/05/2018	EXIT interviews to be conducted	Riki and Laurayne	On-going
, 19/06/2018	Address matters in the Management Letter	Riki	On-going
19/06/2018	Riki to invite Māori medium staff to a BoT meeting this year to discuss pedagogical and curriculum plans in the new space.	Riki	deferred to 2019
7/08/2018	lengths of terms for co-opted trustees (produce a SS for all members)	Christine/Kikee	in progress
7/08/2018	complete Curriculum policy review in 2019	policy team	in progress
11/09/2018	arrange parent survey re online achievement reporting <a href="#">Link to questions</a>	Laurayne, Hannah, Kim,	in progress
11/09/2018	identify policy needs for OSCAR registration	Riki & CH	in progress
22/10/2019	H&S working party to create a rainbow policy	Becky, Kiri, Becky	