

**Minutes Newton Central School Board of Trustees  
Tuesday 8th September\_2020**

**Apologies:**

**Attendance:** Hannah, Christine, Julia, Kiri, Geoff, Kim, Riki, Tiopira, Rebecca, Vasiti

	Led by:	Discussion:	Action:
<p>Timatanga: 19:03hrs Karakia: Riki</p> <p><u>1. Administration</u></p> <p>1.0 <a href="#">Minutes</a> from last meeting and correct record</p> <p>1.1 Signing of hardcopy of last minutes</p> <p>1.2 Update on assigned actions – see table below minutes</p> <p>1.3 <a href="#">2021 calendar approval</a></p>	Chairs		<p><b>MOTIONS APPROVED:</b></p> <p>The minutes from the last meeting are approved.</p> <p>The 2021 school calendar has been approved by the board.</p>
<p><u>2. Strategic Decisions</u></p> <p>2.0 Special Character</p> <p>2.1 Zoning – Board statement</p> <p>- Student numbers</p> <p>2.2 Staffing</p> <p>- CRT</p> <p>- New appointments</p> <p>- Retirement acknowledgement</p>	Elected members	<p>Christine distributed a work plan showing we are still on track. Riki briefed the board on the PTA presentation and Hannah added that positive support from the PTA surrounds the idea of special character.</p> <p><a href="#">Riki shared the projected growth for NCS</a> and voiced concern over space for incoming students. Riki is to communicate to those in Priority Level 2 that attendance at NCS is not guaranteed.</p> <p>Kim updated the board on CRT</p> <p>Riki updated the board on new hires at NCS.</p> <p>Riki informed the board of Sheila Buchanan's resignation.</p>	<p><b>MOTIONS APPROVED:</b></p> <p>The board approves the motion that there will be no ballots for priority level 3 in 2021.</p>

2.3 <a href="#">TLRI Research project</a>		Jenny Lee Morgan spoke to the board about her 2 year project, seeking support from the board to further research Maori learning environments, working alongside NCS.	The board approves the proposal, in principle, pending Whanau Awahou's engagement in the process.
<p><u>3. Financial</u></p> <p>3.0 Covid Financial Update</p> <p>3.1 Monthly reports July/Aug</p>	Riki & Christine	Christine informed the board that NCS is doing better than expected financially. Riki added that the audit report has been overseen, and will be posted on the website.	<p><b>MOTIONS APPROVED:</b></p> <p>The board accepts the audit report.</p>
<p><u>4.Strategic Discussions</u></p> <p>4.1 Staffing Update - In Committee</p> <p>4.2 Noho Marae Update</p> <p>4.3 Beginning discussions for strategic plan</p> <p>4.4 Board representation</p> <p>4.5 Resignation of board member</p>		<p><b>In Committee: 8:25pm</b> <b>Out of Committee: 8:42pm</b></p> <p>Riki supports the Noho Marae trip at Covid level 2, or below.</p> <p>Tabled until October hui.</p> <p>Julia informed the board of her resignation, effective after the October BOT Hui</p>	<p><b>MOTIONS APPROVED:</b></p> <p>The board approves Tiopira McDowell as representation for Te Whao.</p>
<p>5 <u>Correspondence (listed below Minutes)</u></p> <p>5.1 Correspondence</p>			
<p>6. <u>Property</u></p> <p>6.1 Major waterleak</p> <p>6.2 Billboards</p> <p>6.3 SIP Funding</p>		<p>Waterleak has slowed considerably and poses no current risk.</p> <p>Riki has approached a billboard company and awaiting word this week.</p> <p>Contractors have shown little interest in meeting the needs of NCS property needs, the suggestion is to change providers.</p>	<p><b>MOTIONS APPROVED:</b></p>

<u>7. Te Whao matters</u>  <u>7.0</u> Special Character and Te Whao structure		Vasiti updated the board on the urgency of special character and Te Whao's involvement.	
<u>7. Agenda Items for Next Meeting</u>	1: Priority 2 zone 2: Strategic plan 3: Te Whao grants		
Whakamutunga:21:14hrs			
Note 1: Correspondence is listed on the back of the agenda Note 2: List of current delegations attached to agenda			

### Inward Correspondence:

[MOE School Roll Development Plan](#)

See other inward correspondence in live links above.

### Outward Correspondence:

### **NEXT MEETINGS:**

Please review Meetings document [here](#).

### **STATUS OF ACTION ON DECISIONS**

hui	action	who	RAG status
8/9/2020	Noho Marae engagement	Riki & Kiri	To be done this month
8/9/2020	Meeting with Watershed	Riki	To be done this month
8/9/2020	Riki to communicate to Priority Level 2 that enrolment at NCS is no longer guaranteed.	Riki	To be done this month
24/08/20	Engage specialist to review Support Staff structure	Riki	In progress
24/08/20	Review RAMS and report back to BOT & Whānau Awahou	Riki & Kiri	To be done this month
24/08/20	Engage Tree Audit review and implement	Riki	To be done this month

24/08/20	Review Watershed Contracts	Hannah	To be done this month
24/08/20	Draft thank you letters to: Tipene (Hannah) Sheila (Hannah) Andrew Melville (Kiri)	See names	To be done this month
24/8/20	Current BOTs Declaration of Interests all recorded on the BOT Admin section of Dropbox		superceded
24/8/20	Resolve billboard situation to remove	Riki	Needs to be addressed
24/8/20	convene appraisal sub-committee	Hannah	reported at last hui (Nov 2019)
24/8/20	review policy redevelopment in relation with all underpinning school values		Working Group
15/05/2018	EXIT interviews to be conducted	Riki and Hannah	On-going
24/08/20	Riki to invite Māori medium staff to a BoT meeting each year to discuss pedagogical and curriculum plans on an annual basis.	Riki	To be done in 2020
7/08/2018	lengths of terms for co-opted trustees (produce a SS for all members)	Christine	In progress
7/08/2018	complete Curriculum policy review in 2019	policy team	In progress
11/09/2018	Arrange parent survey re online achievement reporting <a href="#">Link to questions</a>	Laurayne, Hannah, Kim,	In progress

*I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Newton Central School, dated 8<sup>th</sup> September 2020*

Signature / Name

Signature / Name

Co-chair \_\_\_\_\_

Co-chair \_\_\_\_\_

Date: \_\_\_\_\_