



TĀMAKI PAENGA HIRA

AUCKLAND WAR MEMORIAL MUSEUM

## MINUTES OF THE MEETING OF THE TRUST BOARD, OPEN AGENDA

Meeting to be via Zoom video teleconference and  
at Level 2, Apārangi Office (Mercury Building) Main Boardroom  
33 Broadway Avenue, Newmarket  
Thursday, 18 June 2020  
(Haratua – Rāpare, 18 June 2020)  
9:00am-2:30pm

**Present:** O Atimalala (Chair), J Judge, Dr S Sandley, R Carlyon, B Palmer, M Binns and Prof. R Bedford;  
and via Zoom video link: K Avery, M Mariassouce, and S Kailahi

**Apologies:** P M Lua, incoming PAG Chair

**In attendance:** Chief Executive, President, Auckland Museum Institute and Governance and Compliance Manager

| Item No. | MINUTES   |
|----------|---|
| 1.       | <p><b>WELCOME</b><br/>The Chair welcomed J McIntyre from Auckland Museum Institute (AMI) and opened the meeting at 2:53pm.</p> <p><b>1.1 Apologies</b><br/>Apologies were received from P M Lua, incoming PAG Chair.</p>  |
| 2.       | <p><b>GOVERNANCE</b></p> <p><b>2.1 Trust Board Interests Declared</b><br/>No conflicts of interest were declared by the Trust Board.</p> <p><b>2.2 Minutes of the Previous Agenda Meeting of the Trust Board on 30 April 2020</b><br/>The Chair tabled the draft Minutes of the Open Agenda Meeting of the Trust Board on 30 April 2020 as a true and accurate record.</p> <p><b>J Judge / R Carlyon – All carried</b></p> <p><b>2.3 Matters Arising</b></p> <p><b>Draft Annual Plan 20/21</b><br/>The Trust Board noted that the Draft Annual Plan 20/21 was the main matter arising from the previous meeting. The Chair of the Planning Committee confirmed that Auckland Council had accepted the levy request for FY20/21 at the meeting of the Finance and Performance Committee earlier in the morning. The Chair of the Planning Committee had attended the meeting alongside the Director of Collections and Research, but they had been unable to respond to any direct queries posed by the Committee. Only Council officials were permitted to respond to questions from the committee.</p> |



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|           |  | <p>The Chair of the Planning Committee reported that the Councillors on the Committee had expressed general support for the Museum but was look for greater accountability such as greater clarity and frequency in reporting from the Museum.</p>   |
| <b>3.</b> |  | <p><b>MATTERS FOR DISCUSSION</b></p> <p><b>3.1 Taumata-ā-Iwi Report</b><br/>M Mariassouce provided a verbal update from the Taumata-ā-Iwi. He reported that the Covid19 situation had of course been difficult for iwi, and the previous Taumata meeting on 5 June had been held via Zoom. There had been two notable reports at the Taumata meeting. First, the Taumata had received an interesting update on the repatriation programme and M Mariassouce recommended that the update also be provided to the Trust Board. Second was an update on the recovery of Pokaiwhenua (mere pounamu). M Mariassouce reported that little progress had been made on recovery and the Taumata had again discussed the possibility of using a private investigator. N</p> <p><b>3.2 Auckland Museum Institute (AMI) Report</b><br/>J McIntyre tabled the AMI President’s report as read and briefed the Trust Board. He reported that AMI understood the Museum’s difficult financial situation and noted that the re-structuring had resulted in the loss of AMI’s main point of contact in the Museum staff. J McIntyre reported that AMI’s steering committee was going through a strategic conversation following the changes. He noted that AMI continued working with the Museum Development team on the membership programme and still awaiting a date for launching membership.</p> <p>J McIntyre reported that the AMF was still completing its winding-up and compliance and there was no set date for completion. He also reported that AMI had made its nominations for new Trust Board members, and he passed his thanks to S Sandley and J Brosnahan for their service and engagement.</p> <p>Given the financial impacts and Museum restructuring, R Bedford asked if AMI would be reviewing its expectation of services and support from the Museum. J McIntyre explained that the situation had provided AMI with an opportunity to consider the relationship and viewed it as a team approach. AMI would be looking at the SLA and what arrangements could be made given the situation. The Chief Executive noted that the Museum was still committed to fulfilling its obligations in the SLA and continued to work with the Steering Group.</p> <p><b>3.3 Pacific Advisory Group Report</b><br/>PAG Chair, S Kailahi, reported that PAG had met in May, and had discussed a pacific community engagement plan working with both the Chief Executive and the Director of Collections and Research. She highlighted that it was Rotuma language week and noted that one of the new PAG members was Rotuman. PAG was looking forward to upcoming Samoan language week. She praised the Museum for embracing and driving the Pacific language weeks.</p> |



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|           |            | <p>The Chair explained that she was handing over to Pakilau Manase Lau and looked forward to the PAG continuing its engagement with the Trust Board and Taumata in developing a collective synergy.</p> <p>The Trust Board Chair acknowledged the PAG Chair and thanked her on behalf of the Trust Board for her mahi and commitment.</p>  |
| <b>4.</b> | <b>4.1</b> | <p><b>ITEMS TO NOTE</b></p> <p><b>Finance and Visitation Reports</b><br/>The Trust Board received the Finance and Visitation Reports. The Director of Enterprise and Finance reported that Auckland Museum was largely in good financial position although it was likely to see a \$450,000 loss in FY19-20 due to the loss of self generated revenue. She explained that from 1 July 2020 the Museum has a stable financial structure in place for the upcoming year.</p> <p><b>Health and Safety Reports</b><br/>The Trust Board received the Health and Safety Reports and noted that sick leave had been fairly low during the reporting period.</p> |
| <b>6.</b> |            | <p><b>ANY OTHER BUSINESS</b><br/>No other business was raised</p>  |
| <b>7.</b> |            | <p><b>OPEN AGENDA MEETING CLOSE</b><br/>The Chair closed the Open Agenda meeting of the Trust Board at 3:27 pm.</p>  |