

24 June 2021

File Ref: OIA 43361

Lional Jones
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Tēnā koe Lional

Official Information Act request

Thank you for your information request dated 27 May 2021. You asked for the following information:

"I am studying the productivity of tier 1 and 2 officials in various Departments and Ministries on Fridays in December during the lead up to Christmas 2020.

Can I please have the diaries or details of meetings, events or activities held off-site for all your tier 1 and 2 officials on each Friday in December 2020. This should exclude if the official was on annual, sick or other approved leave that day, and they did not partake in any meetings, events or activities that involved other staff or Departmental/Ministry resources on that leave day.

Details can be as brief as the subject, date, time, and location."

Your request has been considered in accordance with the Official Information Act 1982 (the Act).

In the three Fridays in December 2020 covered by the information request, the six managers at tier 1 and tier 2 level at Te Puni Kōkiri undertook their usual full range of departmental work, such as preparing advice for Ministers, policy analysis, people management, engagement with our regionally based teams and planning. On 4, 11 and 18 December 2020, managers at tier 1 and tier 2 at Te Puni Kōkiri attended approximately 50 appointments, of which six were the external engagements covered by the information request and which are detailed in the Appendix. Please see **Appendix** for a table detailing any off-site meetings, events or activities attended by tier 1 and 2 Te Puni Kōkiri officials on 4, 11 and 18 December 2020.

I trust my response satisfies your request.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that Te Puni Kōkiri publishes some of its OIA responses on its website, after the response is sent to the requester. The responses published are those that are

considered to have a high level of public interest. We will not publish your name, address or contact details.

If you wish to discuss any aspect of your request with us, including this decision, please feel free to contact us at oiia@tpk.govt.nz.

Ngā mihi

A handwritten signature in black ink, appearing to read 'Grace Smit', written in a cursive style.

Grace Smit

Hautū, Te Puni Tautoko Whakahaere | Deputy Secretary, Organisational Support

Appendix

4 December 2021

Time	Subject	Location
1.30pm	Sitting on recruitment panel at Te Kawa Mataaho Public Service Commission	Te Kawa Mataaho, Wellington

11 December 2021

Time	Subject	Location
8.30am – 9.30am	Meeting with KPMG	Coffee Club, Te Rapa, Hamilton
8.50am	Policy Partnerships Puni staff planning away day	Sky Stadium, Waterloo Quay, Wellington
1.30pm – 2.30pm	Hamilton Office Christmas Lunch	Iguana, Victoria St, Hamilton
2pm	Meeting with Private Secretary	Astoria, Lambton Quay, Wellington

18 December 2021

Time	Subject	Location
11.30am – 1.30pm	Team lunch, including walking time to and from venue	Grand Century, Tory Street, Wellington