

6 July 2021

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Tēnā koe John Luke

I refer to your email of 17 May 2021 in which you request the following under the Official Information Act 1982 (OIA):

I would like to request a list of vacancy (ministerial appointment only, e.g. board member, Lay member, Trustee etc) that the nomination period has been closed but still under consideration by the Ministry or relevant Minister.

In your list, can you please included the date that vacancy been advertised, what method you have used to publicly advertise the position and when the vacancy been closed as well.

Also, I would like to know if you have any future opening in 2021. e.g. the position that will call for nomination in the year of 2021.

Generally speaking, how you publicly call for nomination and what platform you are using to ensure the public awareness of your state sector board vacancy.

The Ministry of Foreign Affairs and Trade supports Ministerial appointments to the following Crown entities and Crown charitable trusts (Schedule 4 entities under the Crown Entities Act 2014):

- New Zealand Trade and Enterprise
- New Zealand Antarctic Institute (aka Antarctica New Zealand)
- Asia New Zealand Foundation
- Pacific Cooperation Foundation

The Ministry does not make the appointments to the state sector boards, Crown Entities or trusts. Our role is to provide the responsible Minister with a short list of appropriate candidates for consideration. The Minister is responsible for taking a recommendation to the Cabinet Appointments and Honours Committee, and for making the final appointment.

The Public Service Commission provides helpful guidance on finding the right candidates for boards, which includes seeking information from board Chairs, and lobby and community groups. Ministers themselves may also have views.

The Ministry may also seek expressions of interest (EOI) for membership of the above bodies, which are published on the Ministry's website at: <https://www.mfat.govt.nz/en/about-us/who-we-are/nominations-and-appointments-to-international-bodies-and-lists/>.

The Ministry is not currently seeking EOIs for any such memberships.

Please note that we may publish this letter (with your personal details redacted) on the Ministry's website.

You have the right to seek an investigation and review by the Ombudsman of this decision by contacting www.ombudsman.parliament.nz or freephone 0800 802 602.

Nāku noa, nā



Julie-Anne Lee
for Secretary of Foreign Affairs and Trade