

3 June 2021

Marty Sebire

via email: fyi-request-15450-281a9a93@requests.fyi.org.nz

LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT REQUEST

Thank you for your request received on Monday 17th May 2021. Please find below information relevant to your request, which we have released under the Local Government Official Information and Meetings Act 1987.

Please provide the following information referred to in the updated Climate Change Strategy presented to Council on 12 May 2021:

- 1. The Carbon Reduction Policy (See attached)*
- 2. Guidance provided on the Carbon Reduction Policy (See attached)*
- 3. To whom was this guidance provided?*
Guidance was provided to Managers along with the Policy. Managers then provided the Policy and Guidance to staff.
- 4. Guidance provided to staff to help them complete the climate change component in Council reports (See attached)*

Attachments included:

Date	Type	Subject
March 2021	Policy PDF	Carbon Reduction Policy
March 2021	Policy Guidelines PDF	CDC Carbon Reduction Policy Guidelines
September 2020	PDF	Climate Change Component in Reports

You have the right to seek a review of our response/these decisions by way of complaint to the Ombudsman, under section 27(3) of the Local Government Official Information and Meetings Act 1987.

Yours sincerely



Blair King

Interim Chief Executive