



04 March 2021

Ministerial and Secretariat Services
45 Pipitea St
Thorndon
PO Box 805, Wellington 6140, New Zealand
Phone +64 4 495 7200
Fax +64 4 470 2942
dia.govt.nz

John Luke
fyi-request-14599-c6790add@requests.fyi.org.nz

Dear John Luke

Official Information Act request (OIA) 20/21 - 0424

I refer to your Official Information Act (OIA) request dated 3 February 2021 to the Department of Internal Affairs (the Department) seeking copies of briefings referred to in the Briefing to the Incoming Minister for Ministerial Services.

Please provide copies of the following briefings referenced in your Briefing to the Incoming Minister for Ministerial Services: Ministerial Self-drive Vehicle Selection Policy and Standards and Allocation of Crown-Owned Ministerial Residences. Where relevant please provide versions of the briefings that clearly indicate what decisions were sought by the Department and made by the Minister.

Also, how many Crown-Owned Residences are managed (sic) by DIA and what is the cost to maintain them per year?

Response to your request

Please find attached copies of the requested briefings as listed in the table below.

	Briefing Title	Date
1.	<i>Ministerial Self-drive Vehicle Selection Policy and Standards</i>	6 November 2020
1a.	<i>Updated Ministerial Self-drive Vehicle Selection Policy and Standards</i> Note: This is the final approved version of the briefing which incorporates the feedback provided on the initial version above	11 November 2020
2.	<i>Allocation of Crown-Owned Ministerial Residences</i>	6 November 2020

The street address of a property has been withheld under section 6(d) of the OIA as the making available of that information would be likely to endanger the safety of a person. Following the necessary consultation, I am satisfied that withholding mobile phone numbers of Department staff and the name of a staff member meets the threshold of section 9(2)(a) of the OIA, to protect the privacy of individuals.

We consider that the withholding of the information outlined above is not outweighed by other considerations which render it desirable, in the public interest, to make it available.

how many Crown-Owned Residences are managed by DIA and what is the cost to maintain them per year?

The Department manages two official residences: Premier House (including Premier Cottage) and a property in Bolton Street, Wellington.

The Department reports and publishes the annual maintenance costs of the official residences. The relevant section of the Department's Annual Report, Statements of Expenses and Capital Expenditure is linked here. <https://annualreport2020.dia.govt.nz/assets/DIA-AR-2020-statements-of-expenses-and-capital-expenditure.pdf>

If you have any concerns with the information in this letter, you have a right to request an investigation and review by the Ombudsman under section 23(3) of the OIA.

Yours sincerely



Briget Ridden
Acting General Manager
Ministerial and Secretariat Services