

IN CONFIDENCE



Housing & Support Services Programme TRANSITIONAL HOUSING PROJECT – INTEGRATED PROJECT CONTROL GROUP Meeting # 5 Wednesday 11 th September 2019, 3.30-5.00pm	
Department of Corrections, Mayfair House, Level 3– Boardroom 1	
Members:	Brent Reilly, H&SS Programme, Programme Manager (Chair) Berym Pokoati, Director HNZ Business Innovation and Development Leigh Marsh, Programme Director High Impact Innovation Programme Stephen Cunningham, General Manager Employment and Transitions Tracey Rowe, Acting Operations Director Lower North region Dan Giles, Operations Manager High Impact Innovation Programme Darius Fagan, Chief Probation Officer Andy Milne, Deputy National Commissioner
Reporting Officers:	Chrissie Little, Corrections Project Manager Stacey Telling, HNZ Delivery Lead
In attendance:	Afzal Khan, Corrections Assistant Project Manager
Apologies:	
VMR Details:	VMR Name ISDN/Audio Dial in PIN Internal Address External SIP Address External IP Address Jabber Guest Link
Record Taker:	Annette Spoerlein, Project Coordinator

AGENDA

Released under the Official Information Act 1982

Out of scope



Out of scope



Released under the Official Information Act 1982

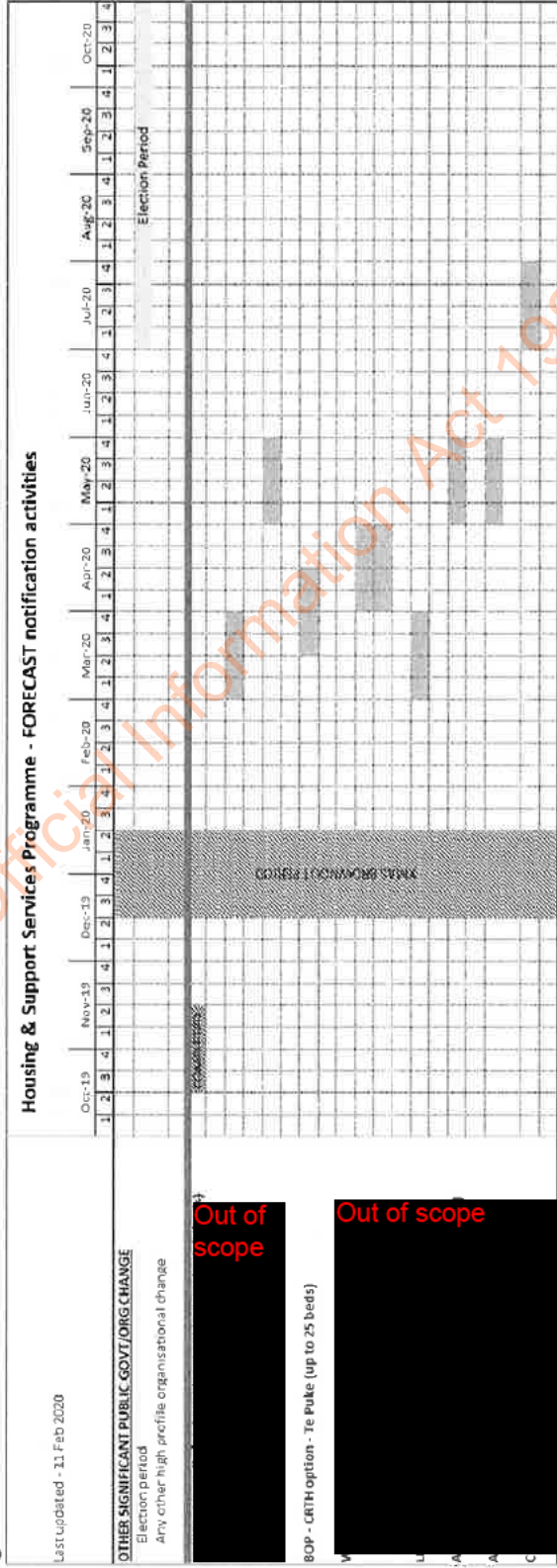
Status Update: Community Engagement activities by region

GREEN

Community engagement activities planned by region:

Region	Address	Service type	Resource Consenting	Lead's	Service Provider	Current Stage	Neighbour notification start date	Neighbour notification end date	RAG Status
			Out of scope				Out of scope	Out of scope	A
Central	240 Ranguru Rd, Te Puke	CRTH	Application to council - non-notified	George Henderson (Delivery Lead) Stacey Telling (Delivery Lead, Kaiinga Ora) Regional Accommodation Manager - TBC SA-CER TBC	Procurement via RFP underway	Resource consent granted	March 2020	March 2020	A

Community engagement tracker:



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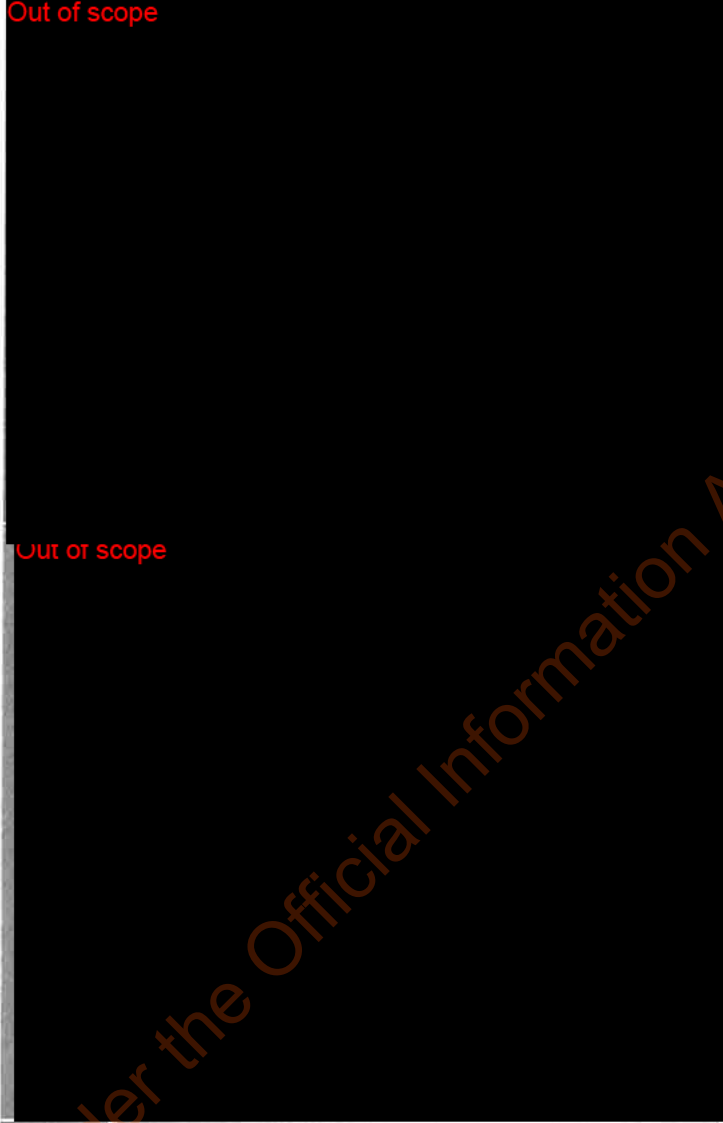
Housing & Support Services Programme TRANSITIONAL HOUSING PROJECT – INTEGRATED PROJECT CONTROL GROUP Meeting # 6 Wednesday 9 October 2019, 1.00 to 2.30pm	
Department of Corrections, Mayfair House, Level 3– Boardroom 1	
Members:	Brent Reilly, Programme Manager (Chair) - H&SS Programme Bemy Pokoati, Director Kāinga Ora - Business Innovation and Development Leigh Marsh, Programme Director - High Impact Innovation Programme Stephen Cunningham, General Manager - Employment and Transitions Tracey Rowe, Acting Operations Director - Lower North region Dan Giles, Operations Manager - High Impact Innovation Programme Darius Fagan, Chief Probation Officer Andy Milne, Deputy National Commissioner
Reporting Officers:	Stacey Telling, Delivery Lead - Kāinga Ora
In attendance:	Afzal Khan, Assistant Project Manager – H&SS Programme
Apologies:	Chrissie Little, Project Manager – H&SS Programme
VMR Details:	VMR Name ISDN/Audio Dial in PIN Internal Address External SIP Address External IP Address Jabber Guest Link
Record Taker:	Annette Spoerlein, Project Coordinator – H&SS Programme

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Options for Community Residential Transitional Housing & Services properties

Potential CRTH site #1
240 Rangjuru Road, Te Puke (Dowman Lodge)



Out of scope

Out of scope

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Housing & Support Services Programme TRANSITIONAL HOUSING PROJECT – INTEGRATED PROJECT CONTROL GROUP Meeting # 8 Wednesday 13 November 2019	
Department of Corrections, Mayfair House, Level 3 – Boardroom 1	
Members:	Brent Reilly, Programme Manager (Chair) - H&SS Programme Bemy Pokoati, Director Kāinga Ora - Business Innovation and Development Stephen Cunningham, General Manager - Employment and Transitions Tracey Rowe, Acting Operations Director - Lower North region Dan Giles, Operations Manager - High Impact Innovation Programme Chris O'Brien Smith, Operations Director – Southern Regional Office (For Darius Fagan) Andy Milne, Deputy National Commissioner Chrissie Little, Project Manager – H&SS Programme
Reporting Officers:	Stacey Telling, Delivery Lead - Kāinga Ora
In attendance:	Afzal Khan, Assistant Project Manager – H&SS Programme Vik Jadhav, Senior Procurement Adviser- Strategic
Apologies:	Leigh Marsh, Programme Director - High Impact Innovation Programme
VMR Details:	VMR Name ISDN/Audio Dial in PIN Internal Address External SIP Address External IP Address Jabber Guest Link
Record Taker:	Annette Spoerlein, Project Coordinator – H&SS Programme

AGENDA

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Project Summary

Out of scope

Out of scope

Achievements this month

What has been delivered - October 2019

- 240 Rangioru Rd, Te Puke:
 - ✓ Submitted Resource Consent application to council
 - ✓ Plan Community Engagement activity

Out of scope

Upcoming up next month - November 2019

Out of scope

- 240 Rangioru Rd, Te Puke:
 - ✓ Receive Resource Consent from council
 - ✓ Planning Community Engagement activity
 - ✓ Plan RFP for Service Provider

Out of scope



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Housing & Support Services Programme TRANSITIONAL HOUSING PROJECT – INTEGRATED PROJECT CONTROL GROUP Meeting # 9 Wednesday 11 December 2019	
Department of Corrections, 93 The Terrace, Level 4 – Meeting Room 1	
Members:	Brent Reilly, Programme Manager - H&SS Programme Leigh Marsh, Programme Director - High Impact Innovation Programme Bemy Pokoati, Director Kāinga Ora - Business Innovation and Development Dan Giles, Operations Manager - High Impact Innovation Programme Chris O'Brien Smith, Operations Director – Southern Regional Office (For Darius Fagan) Andy Milne, Deputy National Commissioner Tracey Rowe, Acting Operations Director - Lower North region
Reporting Officers:	Chrissie Little, Project Manager – H&SS Programme
In attendance:	Afzal Khan, Assistant Project Manager – H&SS Programme
Apologies:	Stacey Telling, Delivery Lead - Kāinga Ora
VMR Details:	VMR Name ISDN/Audio Dial in PIN Internal Address External SIP Address External IP Address Jabber Guest Link
Record Taker:	Annette Spoerlein, Project Coordinator – H&SS Programme

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Project Summary

Decisions needed from this meeting

- There are no decisions needed from this meeting

Achievements

What has been delivered – November 2019

Out of scope

- Suppliers will be notified on 09/12/19 about the outcome of the ROI process. RFP for Te Puke will be released early January.

Properties

Community Residential Transitional Housing

- Kāinga Ora have made conditional offers on the first CRTH site (240 Rangiuuru Rd, Te Puke),

Out of scope

Upcoming up next month – December 2019 & January 2020

Out of scope

Out of scope

Properties

Community Residential Transitional Housing

- Continue with due diligence 240 Rangiuuru Rd, Te Puke, and

Out of scope



Housing & Support Services Programme TRANSITIONAL HOUSING PROJECT – INTEGRATED PROJECT CONTROL GROUP Meeting # 10 - 20 February 2020, 2pm	
Members	Brent Reilly, Programme Manager - H&SS Programme, Corrections Rebecca Barson - General Manager Reintegration and Housing, Corrections Bermu Pokoati, Director Kāinga Ora - Business Innovation and Development, Corrections Dan Giles, Operations Manager - High Impact Innovation Programme, Corrections Darius Fagan – Chief Probation Officer, Corrections Andy Milne, Deputy National Commissioner, Corrections Tracey Rowe, Acting Operations Director - Lower North region, Corrections
Reporting Officers	Stacey Telling, Delivery Lead, Kāinga Ora Chrissie Little, Project Manager, Corrections
In Attendance	Suze Pinfeld, Senior Advisor, Service Design, Corrections Mark Townshend, Delivery Lead, Corrections (Record taker) Afzal Khan, Assistant Project Manager, Corrections
Apologies	
VMR Name ISDN/Audio Dial in PIN Internal Address External SIP Address External IP Address Jabber Guest Link	s9(2)(a)

TIME	ITEMS	PRESENTER	PAPERS
	Out of scope		
FORWARD MEETINGS			
Date	Time	Venue (VMR booked)	
Out of scope			

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Project Highlights

What has been delivered – December 2019 & January 2020

General

- Project delivery meetings have started for Te Puke.
- New Project delivery lead Mark Townshend has been appointed.

Services

- Corrections hosted service providers. They visited the Te Puke site on 23 Jan.

Properties

Community Residential Transitional Housing

Out of scope

- Conditional offers made by Kainga Ora and accepted on Te Puke (240 Rangiora Rd) and

Out of scope

Upcoming up next month – February 2020

Out of scope

- CRTH Te Puke service provider evaluation

Properties

Community Residential Transitional Housing

- Unconditional date for Te Puke site is 27 February. Consent application has been submitted for

Out of scope