



# MINISTRY OF SOCIAL DEVELOPMENT

*Te Manatū Whakahiato Ora*

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13 FEB 2014

Mr Scott Dalton  
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Dear Mr Dalton

Thank you for your email of 2 January 2014 with questions in relation to Child, Youth and Family staff and conflicts of interest.

I can advise that the Ministry expects all staff to report any perceived conflict of interest to their supervisor or manager as soon as possible. This expectation, which is outlined in the Ministry's code of conduct, applies to all staff including Child, Youth and Family social workers involved with Family Group Conferences.

The Ministry's Code of Conduct applies to anyone who works for the Ministry, including employees, contractors, consultants and volunteers. The Code of Conduct is designed to be read alongside employment agreements or contracts, Ministry policies and procedures, and the State Services Standards of Integrity and Conduct. A copy of the State Services Standards of Integrity and Conduct is publicly available at: [www.ssc.govt.nz/code](http://www.ssc.govt.nz/code).

You may also be interested to know that there is information about Child, Youth and Family's policies and procedures, including those around Family Group Conferences, on the Practice Centre website at [www.practicecentre.cyf.govt.nz/supervision-learning/](http://www.practicecentre.cyf.govt.nz/supervision-learning/).

Please be assured that the Ministry takes the issue of confidentiality very seriously in all its dealings with clients and the New Zealand public.

Thank you for writing. I trust that my response is helpful.

Yours sincerely

Rob Brown  
General Manager  
Office of Corporate and Governance