

**From:** Mary McLean <[Mary.McLean@dia.govt.nz](mailto:Mary.McLean@dia.govt.nz)>  
**Sent:** Thursday, 22 October 2020 10:10 AM  
**To:** Mary McLean <[Mary.McLean@dia.govt.nz](mailto:Mary.McLean@dia.govt.nz)>  
**Subject:** Mary Davenport OIA - Costs of disposing of the National Library's Overseas Collections

**From:** Kevin Moffat <[Kevin.Moffat@dia.govt.nz](mailto:Kevin.Moffat@dia.govt.nz)>  
**Sent:** Tuesday, 23 October 2018 9:55 AM  
**To:** Mary McLean <[Mary.McLean@dia.govt.nz](mailto:Mary.McLean@dia.govt.nz)>; Rosie Perez <[Rosie.Perez@dia.govt.nz](mailto:Rosie.Perez@dia.govt.nz)>  
**Cc:** Rob Stevens <[Rob.Stevens@dia.govt.nz](mailto:Rob.Stevens@dia.govt.nz)>  
**Subject:** RE: Costs of disposing of the National Library's Overseas Collections

I believe that in the past there has been considerable negative feedback about any disposal of books from the National Library (think headlines like "burning books" and associations with Nazi Germany). We saw a similar thing recently with the closure of the Architecture School Library at the University of Auckland. The National Library (and DIA) is very risk adverse in this space and the last thing they want is for someone to find National Library books at the tip.

Secure disposal is only one of the options going to NLLT this week.

Unfortunately many of the books have plastic covers which requires them to be separated from the recycling stream.

Kevin

**From:** Mary McLean  
**Sent:** Tuesday, 23 October 2018 9:30 AM  
**To:** Kevin Moffat; Rosie Perez  
**Cc:** Rob Stevens  
**Subject:** RE: Costs of disposing of the National Library's Overseas Collections

Just wondering, these books don't require confidential destruction, as another option could they be sent to a commercial paper recycler and not commercial storage company?

**From:** Kevin Moffat  
**Sent:** Tuesday, 23 October 2018 9:14 AM  
**To:** Mary McLean; Rosie Perez  
**Cc:** Rob Stevens  
**Subject:** RE: Costs of disposing of the National Library's Overseas Collections

Mary,

As I understand it, both companies don't have offices in Whanganui and would just pick-up the material as their trucks go through.

They both do have offices in Wellington and you can see how expensive it is to securely dispose of the volume of items from Rugby House!

Kevin

**From:** Mary McLean  
**Sent:** Tuesday, 23 October 2018 9:03 AM  
**To:** Kevin Moffat; Rosie Perez

**Cc:** Rob Stevens

**Subject:** RE: Costs of disposing of the National Library's Overseas Collections

Ouch! That's nothing like the \$60k in the business case....

Question – could we dispose of the Wairere House books in Whanganui and therefore won't need to pay to transport them to Wellington?

**From:** Kevin Moffat

**Sent:** Tuesday, 23 October 2018 8:05 AM

**To:** Mary McLean; Rosie Perez

**Subject:** Costs of disposing of the National Library's Overseas Collections

Mary/Rosie,

For your information - We've received an estimate and a quote for the costs of disposing of the National Library Overseas Collections held in Rugby House and Wairere House, Whanganui. They are:

	<b>Rugby House</b>	<b>Wairere House, Whanganui</b>
<b>TIMG (quote)</b>	\$463,243.46	\$155,302.16
<b>Iron Mountain (estimate)</b>	\$155,000-\$480,000*	Not priced

\*Iron Mountain provided a range of options from just collection of bins (\$155,000) to full service – shelf to shred (\$480,000). These are the minimum and maximum estimates; the untested variable is the number of linear metres that can fit in a bin.

Cheers,

Kevin

**From:** Mary McLean <[Mary.McLean@dia.govt.nz](mailto:Mary.McLean@dia.govt.nz)>  
**Sent:** Thursday, 22 October 2020 10:16 AM  
**To:** Mary McLean <[Mary.McLean@dia.govt.nz](mailto:Mary.McLean@dia.govt.nz)>  
**Subject:** Mary Davenport OIA - Removal of National Library Fiction and Non-Fiction Collections from Wairere House

**From:** Kevin Moffat <[Kevin.Moffat@dia.govt.nz](mailto:Kevin.Moffat@dia.govt.nz)>  
**Sent:** Thursday, 26 April 2018 1:18 PM  
**To:** Mary McLean <[Mary.McLean@dia.govt.nz](mailto:Mary.McLean@dia.govt.nz)>  
**Cc:** Shobna Hillman <[Shobna.Hillman@dia.govt.nz](mailto:Shobna.Hillman@dia.govt.nz)>  
**Subject:** Removal of National Library Fiction and Non-Fiction Collections from Wairere House

Mary,

I've reviewed our [Preserving the Nation's Memory documentation](#) (moves 19-20) and propose the following to exit Wairere House.

Objective

Remove National Library Fiction and Non-Fiction Collections from Wairere House.

Approach

**Option A** – Move New Zealand fiction component of the collection (number yet to be determined) to Rugby House and dispose of the remainder (fiction and non-fiction).

Task	Staff Time	Costs (\$)	Timeframe (including staff time)
Identify and move New Zealand fiction component of the fiction collection	4 weeks	0	4 weeks
Gain ministerial approval to dispose of the collections	1 week	0	6 months
Inform Library and Information Advisory Commission Ngā Kaiwhakamarama i ngā Kohikohinga Kōrero (LIAC);	1 week	0	4 months
Consult with/inform libraries	2 weeks	0	6 months
Disposal of items (includes estimate of secure disposal costs, employment of temporary staff, and supervision by National Library staff which will require staying in Whanganui)	4 weeks	60,000	4 weeks

**Option B** – Move New Zealand fiction component of the collection (number yet to be determined) to Rugby House and move the remainder (ca. 26,561 fiction items + 152,385 non-fiction items) to off-site storage.

Task	Staff Time	Costs (\$)	Timeframe (including staff time)
Identify and move New Zealand fiction component of the fiction collection	4 weeks	0	4 weeks

Move (would coordinate with move of ATL material to off-site storage)	?	?	?
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Is this the information you require?

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