

24 September 2020

Aaron Packard  
Renters United Organiser  
Email: fyi-request-13756-11adcace@requests.fyi.org.nz

Dear Aaron,

**Request for Official Information responded to under the Local Government and Official Information and Meetings Act 1987 (LGOIMA) – reference: 7521372**

I refer to your information request we received on 10 September 2020 for the following:

- 1. In the past five years, how many times has the Council used their rights under the Public Health Act to inspect rental housing properties?***

Once.

- 2. In the past five years, how many times has the Council exercised its powers to issue a repair or closure notice to landlords whose properties do not meet the Housing Improvement Regulations?***

Twice.

- 3. How do you identify which rental housing properties to inspect under the Public Health Act?***

Properties are identified for inspection either by complaints received or a Service Request or from another regulatory agency.

- 4. What is the process for tenants to request the Council inspect their rental housing property under the Public Health Act and provide a written report on its condition?***

The tenant makes a request for an inspection, which is assigned to Council's Environmental Health team via the service request process. An Environmental Health Officer assesses the details of the request and carries out an investigation.

- 5. What information is available on your website or in your publications on rental housing inspections provided by the Council?***

No information is available on our website or in printed publications regarding housing inspections provided by Council.

**6. What is your process for engaging with the Tenancy Tribunal to provide reports on the rental housing inspections you conduct?**

The Environmental Health team at Council contact the Tenancy Compliance and Investigations Team. Please refer to this link for further information <https://www.tenancy.govt.nz/mi/about-tenancy-services/compliance-team/>

Yours sincerely

A handwritten signature in black ink that reads "ABell". The signature is written in a cursive style and is enclosed within a thin, light-colored rectangular border.

**Angela Bell**  
Acting Group Manager Regulatory Services  
Te Kaihautū Ratonga Whakaritenga