

24 August 2020

Andrew Price

Via email: fyi-request-13385-c54f56c8@requests.fyi.org.nz

Dear Andrew

Response to official information request for job description for Principal Advisor to the CE

I refer to your request for official information received relating to a job description for the Principal Advisor to the Chief Executive, all costs associated with this position — including the salary band of this position.

We have processed your request under the Local Government Official Information and Meetings Act (LGOIMA) 1987.

The information you requested is enclosed.

- Please find attached the job description for this position.
- The position has standard working conditions and attracts no extra costs. The Principal Advisor is provided with standard working equipment such as a desk, chair, laptop and phone. In addition, compulsory costs such as ACC levies and the employer contribution to KiwiSaver are also paid.
- The salary band for this position is \$92,700 - \$113,300.

If you wish to discuss this decision with us, please feel free to contact Wendy Walker, Chief Executive via email: wendy.walker@porirua.govt.nz.

Ngā mihi

A handwritten signature in blue ink that reads 'Wendy Walker'. The signature is fluid and cursive.

Wendy Walker
Chief Executive
Kaiwhakahaere Matua