

24 July 2020

Seann Paurini

fyi-request-13211-098e9a81@requests.fyi.org.nz

Dear Seann

Decision Information Request

Thank you for your request made under the Local Government Official Information and Meetings Act 1987 (the Act), received on 2 July 2020. You requested the following information:

- A copy of the camera use policy at Keith Spry Pool.

The Wellington City Council (the Council) has **granted** your request for information at no cost at this time.

The documents that fall within the scope of your request and my decision on each document are provided in the table below.

Item	Document name/description	Decision
1.	AllPools_Wellington Pools_ Condition of Use - Current	Release
2.	Use of Camera, Camera Phones and Video Recording Devices Policy - Draft	Release

The Council current policy for staff states “that no person shall use or seek to use cameras and or mobile phones with cameras in the changing room”. Upon reviewing the policy, the Council has decided to elaborate on the policy in regards to use of camera. In May 2019 a draft policy was developed which has yet to be finalised but is being implemented at the facility.

The Council has a responsibility to protect the privacy of all who visit or work in the facility. A policy was developed so that visitors who wanted to film or take photos are able to do so in a safe manner that protects the privacy of individuals. To film or take photos in the facility requires visitors to seek permission before taking photos or filming. It is the staff’s responsibility to ensure that this is followed by enquiring with visitors if they have sought permission and if not to ask them to stop immediately.

Right of review

If you are not satisfied the Council’s response to your requests and matters raised, you may choose to make a complaint with the Office of the Ombudsman. Further information is available on the Ombudsman website, www.ombudsman.parliament.nz.

Thank you again for your request. I trust this information is of assistance to you.

Kind regards

A handwritten signature in black ink, appearing to read 'Asha Harry', enclosed within a hand-drawn oval shape.

Asha Harry
Assurance Advisor