

3 December 2013

Mr Anthony Jordan
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Dear Mr Jordan

Request for Information

Thank you for your request for information about assessor reports, lodged via the FYI website.

ACC has answered your questions below in the order in which they have been asked.

1. When the Corporation requires an assessment with subsequent report to be provided by a contracted or non contracted provider, in what circumstance (s) would it be acceptable for the provider to refer to historical reports (the Providers own previously compiled) then proceed to historical findings in any new report of part of the new report?

It is acceptable for a provider to refer to historical reports in all situations where the assessor is summarising the findings of previous assessments and providing context about the client's current situation.

When referring to historical reports it is common practice that the assessor will copy and paste the key findings into new reports. Copying and pasting is often done to ensure that, if the person is not reading or comparing the initial with the subsequent report, the information is provided to from a complete picture.

2. Would it be acceptable for the provider to refer to historical assessment/report information (the Providers own previously compiled) to use earlier findings and not inform the reader of any copy and pasted content from any historical reports previously compiled by themselves?

It may be appropriate for an assessor to refer to their previous findings as contemporaneous if there has been no change in the client's clinical presentation and circumstances.

General practice is that the assessor will provide some iterative information to indicate to the reader that content from a previous report is being presented, for example by use of italics, denoting, or direct comparison to reports.

Thank you again for writing.

Yours sincerely



Miroslava Mijic
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