

12 May 2020

CRLG00036/20

J R Davies
75 Milton Street
Leamington
Cambridge 34321

Dear Sir or Madam

We acknowledge receipt of your request for information under the Local Government Official Information and Meetings Act 1987 (LGOIMA).

Your request is being forwarded to Tony Quickfall (District Plan and Growth Department), who will be in touch with you in due course.

In accordance with Council's fees and charges policy, charges for providing the information may be invoiced as follows:

- a) The first hour of staff time incurred to respond to LGOIMA requests is free of charge; and
- b) After the first hour, a charge of \$42.50 for every half hour or part thereof is applicable; and
- c) There is no charge for photocopying on standard A4 for the first five pages, however each page from pages six onwards will be charged at 20 cents per page.

We will contact you regarding any anticipated charges before proceeding with your LGOIMA request.

Please contact Tony on 0800 924 723 if you have any questions regarding the above.

Yours faithfully

Signed

Kola Fatokun

INFORMATION MANAGEMENT ANALYST

Cc:

Tony Quickfall