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22 June 2020

Riki G

By email: fyi-request-12346-3698e913@requests.fyi.org.nz

Dear Riki

Information Request – Operational Instructions

I am writing in relation to your information request dated 2 March 2020 requesting copies of certain operational plans and procedures that were in use on 22 February 2011. In particular you asked for copies of the following documents:

- NZFS Guide to Civil Defence and Emergency Management
- Command and Control
- Urban Search and Rescue
- National Response Plan.

I understand that your request is for academic research purposes and note your indication that you are studying at Charles Sturt University in New South Wales, Australia.

On 28 April 2020 we wrote to you advising you that your request was refused under the Official Information Act 1982 as you were not entitled to make a request under that Act, which can only be used by New Zealand citizens and certain other classes of person.

Nevertheless, we also undertook to provide you with copies of the requested documents to help you with your research because this organisation is supportive of research.

Please therefore find attached accordingly copies of:

- the New Zealand Fire Service Civil Defence Emergency Management Guide (December 2008); and
- section 7 of the New Zealand Fire Service Incident Management – Command and Control Technical Manual. This excerpt outlines the New Zealand Fire Service's incident management authority at the time of the February 2011 earthquake.

Despite our best efforts we have been unable to locate copies of Urban Search and Rescue plans or any National Response Plan in use during the February 2011 earthquake.

If you are dissatisfied with this decision, you can contact an Ombudsman to discuss it. Information about how to contact an Ombudsman is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Yours sincerely



Raewyn Bleakley
Deputy Chief Executive, Office of the Chief Executive

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