

24 July 2020

Seann Paurini

fyi-request-12012-abee1f48@requests.fyi.org.nz

Dear Seann

Decision on Information Request

Thank you for your request made under the Local Government Official Information and Meetings Act 1987 (the Act), received on 1 July 2020. You requested the following information:

- An updated job description for lifeguards and duty managers for Keith Spry Pool.
- A copy of the job description for the recently created receptionist role.

The Wellington City Council (the Council) has granted your request for information at no cost at this time.

The documents that fall within the scope of your request and my decision on each document are provided in the table below.

Item	Document name/description	Decision
1.	Position Description - Duty Manager	Released
2.	Position Description - Lifeguard	Released

Right of review

If you are not satisfied the Council's response to your requests and matters raised, you may choose to make a complaint with the Office of the Ombudsman. Further information is available on the Ombudsman website, www.ombudsman.parliament.nz.

Thank you again for your request. I trust this information is of assistance to you.

Kind regards



Asha Harry
Assurance Advisor