

OIA-2020-3712

February 2020

Mr John Luke

fyi-request-11939-008234eb@requests.fyi.org.nz

Dear Mr Luke

I refer to your email of 24 December 2019, effectively received on 13 January 2020, noting that you had seen on the New Zealand Defence Force's (NZDF's) website the advice that *[s]erving personnel who are entitled to have their full-size medals mounted at public expense are also to have their miniature medals mounted at public expense. This includes junior ranks.*

You then asked *what supplier [the NZDF uses] for mounting services and what is the cost of each mounting or [is] there a fee schedule for such services?*

Members of the NZDF place orders for the mounting of medals with the Defence Shared Services Group (DSSG). DSSG maintains a list of around 20 different contractors around the country for that work. Members of the public, however, wanting to have a relative's medals re-mounted, should contact the NZDF Personnel, Archives and Medals Office, Trentham Military Camp, Private Bag 905, Upper Hutt 5140, or via www.nzdf.mil.nz/personnel-records/nzdf-archives/how-to-find-contact-us

A list of local contractors approved by the NZDF to carry out medal mounting and the making of ribbon bars is attached.

The contract rate to the NZDF for these services is:

Cost of mounting per medal (full size or miniature) - \$17.50.

Cost of each ribbon bar - \$5.00.

To mount five full-size medals and five miniature medals would therefore cost \$175.00. The two associated ribbon bars would cost \$10.00.

The contractors may or may not charge civilians the same amounts.

I trust that this satisfies your request for official information, although you retain a right, under section 28(3) of the OIA, to ask an Ombudsman to review this response.

Yours sincerely



A.J. WOODS

Air Commodore

Chief of Staff HQNZDF

Enclosure: *Authorised Mounters for NZDF (as at 27th August, 2018)*

Authorised Mounters for NZDF (as at 27th August, 2018)

Important Note

All of the vendors below process requests for mounting medals **and** ribbon bars.

Members are **not** permitted to arrange medal mounting work directly with the authorised medal mounters. All requests must go via DSSG (regardless of the urgency). All DSSG Service Centres (including satellite sites of Hokowhitu and NSC) provide this service. See the [Medal Mounting](#) topic for details on what to do.

Vendor Name
Auckland
Wally Busby
Peter Sullivan
Nigel Brewin
Wellington/Hutt Valley
Brimic Ltd Trading as Chaplow's
David Baguley
Jocelyn Harris
Peter Stitt
Tim Rowe
Tony Prowse
Winterstoke (NZ) Ltd
Medals R Us Ltd
Emma Davis
Bay of Plenty/Waikato
Peter Sullivan
Manawatu
Carlene Sykes
Daryl Burton
Gordon Jenkinson
Nikola Thomas
Olivia Landau
Russell Barker
Waiouru
I C Medals Waiouru
Marlborough
Nil at present. However, Wellington based medal mounters can be used for Marlborough.
Canterbury
Matthew O'Sullivan
Otago/Southland
Nil at present