



Cadastral Surveyors Licensing Board  
of New Zealand

## Minutes of the Board Zoom meeting held on 28<sup>th</sup> August 2023

The meeting opened at 3:05pm. In attendance were Colin McElwain (CM), Nick Davies, Neale Faulkner (Chair), Craig McInnes (CKM), Jane Davel (lay member), Anselm Haanen (SG), Phil Napper (Secretary)

### 1 Apologies

Nil

### 2 Agenda

The purpose of the meeting was to review and approve the final licence renewal applications with supporting evidence.

### 3 Licence renewals:

The renewal application from [s 9(2)(a)] was approved.

[s 9(2)] is to remain on the s7(1)(d) watch-list for next year.

Moved CKM/ND.

The following renewal applications were approved –

Michael Brownie,

Sam Elliotte,

Cameron Chow.

In the case of [s 9(2)(a)] he is to be advised that should he seek licence renewal in 2024 he would need to provide a comprehensive and recent CPD record that covers all the competencies in Schedule 1 of the Standards.

Moved ND/CM.

It was agreed that the application from [s 9(2)(a)] could not be approved because he had not complied with the Board's requests for further evidence of his competencies for licensing. The Secretary has tried unsuccessfully to contact him several times by email and phone, and a former employer had advised that he had gone overseas without leaving a contact address.

### Additional matters:

The Chair briefly updated the Board on current business -

(1) new Board appointments by the Minister will be advised soon;

(2) the recent competency assessment Webinar was well received with over 200 people attending. Written answers to questions raised during the Webinar will be published on the Board's website. A recording of the Webinar is available on the S+S NZ website;

(3) CRSBANZ – Dr Don Grant has been accepted as a member of BAOQ. He will

- also be in an advisory role for the NCS University accreditation programme;
- (4) payments for Board committee and consultants are to be ratified by email following this meeting;
  - (5) payment for this meeting – half day total, to cover preparation and meeting;
  - (6) the next Newsletter will be published following confirmation of the new Board members next month. Other items to include in the newsletter – licence renewal competency information requirements, advice of additional fees for late applications and requests for additional information, competency framework, Annual Report LCS statistics including LINZ lodgement statistics;
  - (7) law exam – there was a 75% pass rate with positive feedback from candidates and no requests for remarking. A summary of results is to be published on S+S NZ and CSLB websites;
  - (8) [ s 9(2)(a) ] has expressed a strong interest in assisting the Board with the build of the framework to support the proposed competency assessment redesign;
  - (9) Anselm advised that he had attended the recent Plumbers and Gasfitters Regulation meeting and found it very worthwhile. There was a wide range of industries present, and it could become an annual event. The Architects Board had introduced a new streamlined complaints process which was working well and less bureaucratic.

The Chair closed the meeting at 3:55pm

Minutes Approved

..... /...../.....

Chair