

6 May 2024

File Ref: 2024-075

Matt Sykes

By email: fyi-request-26420-019c921c@requests.fyi.org.nz

Tēnā koe Matt

Request for information

I refer to your request for information dated 12 April 2024, which was received by Greater Wellington Regional Council (Greater Wellington) on 12 April 2024.

You have requested the following:

- ‘1. The number of non-disclosure agreements signed by staff leaving the organisation in each of the years ending 30 June 2023, 2022, 2021 and 2020, and the number of non-disclosure agreements signed in the 2024 financial year to date.*
- 2. The standard template for non-disclosure agreements signed by exiting staff members’.*

Greater Wellington’s response follows:

On 16 April 2024 you send a further email clarifying your request to *‘I may not have been clear enough in my original question. When I say "NDA" I mean any or all of Non-Disclosure Agreements, confidential settlements or agreements and/or Records of Settlement’.*

As the clarification of your request was done within the statutory seven working day timeframe provided for under the Local Government Official Information and Meetings Act 1987, Greater Wellington restarted the 20 working day timeframe to respond.

1. *Non-disclosure agreements, confidential settlements or agreements and/or records of settlement for staff leaving for the years ending 30 June 2020 – 2023, and in the 2024 financial year to date*

<i>Year ending</i>	<i>Number of agreements</i>
<i>30 June 2020</i>	<i>0</i>
<i>30 June 2021</i>	<i>3</i>
<i>30 June 2022</i>	<i>1</i>
<i>30 June 2023</i>	<i>1</i>
<i>30 June 2024 (to date)</i>	<i>2</i>

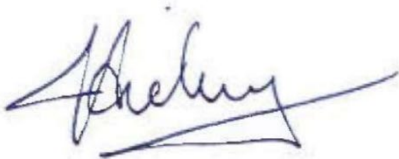
2. *The standard template for non-disclosure agreements signed by exiting staff members’.*

Greater Wellington uses the standard record of settlement template from the Ministry of Business, Innovation and Employment. A copy of this template is attached.

If you have any concerns with the decision(s) referred to in this letter, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Local Government Official Information and Meetings Act 1987.

Please note that it is our policy to proactively release our responses to official information requests where possible. Our response to your request will be published shortly on Greater Wellington’s website with your personal information removed.

Nāku iti noa, nā



Donna Hickey
Kaiwhakahaere Matua Whakamāhorahora, Group Manager People and Customer